

THE CHAIR AND ALL MEMBERS OF THE COUNCIL

Tuesday 18 May 2021

Dear Member

COUNCIL - WEDNESDAY 26TH MAY, 2021

You are hereby summoned to attend a meeting of the Council of the Borough of Middlesbrough to be held on **Wednesday 26th May, 2021** at **6.00 pm** in the Main Hall in the Town Hall to transact the following business, namely:-

1. Election of Chair of the Council - 2021 - 2022
2. Appointment of Vice-Chair of the Council - 2021 - 2022
3. Apologies for Absence
4. Declarations of Interest

To receive any declarations of interest.

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|----|----------------------------------|--------|
| 5. | Minutes- Council - 24 March 2021 | 3 - 14 |
| 6. | Announcements/Communications | |

To receive and consider any communications from the Chair, Mayor, Executive Members or Chief Executive (if any).

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| 7. | Political Balance - Allocation of Places on Committees - 2021 - 2022 | 15 - 24 |
| 8. | Executive Scheme of Delegation | 25 - 48 |
| 9. | Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships - 2021 - 2022 | 49 - 96 |
| 10. | Appointments by the Council and Executive to Joint Committees and Outside Bodies - 2021 - 2022 | 97 - 116 |
| 11. | Update to the Constitution | |

Report to be deferred

Charlotte Benjamin, Director of Legal and Governance Services

PLEASE NOTE THERE IS RESTRICTED
DISABLED ACCESS TO THE COUNCIL CHAMBER

Refreshments will be available in the Erimus Heritage Room prior to the commencement of the meeting.

Inspection of Papers – Documents referred to on this Summons may be inspected between 9.00 am and 4.00 pm Monday to Friday at the Town Hall, Middlesbrough. Copies may also be downloaded from the Council's Website.

Questions / Motions – Details of questions or notices of motion received and not enclosed with the Summons will be circulated prior to the meeting.

Should you have any queries in regard to the items on this agenda please contact Bernie Carr, Members' Office on (Direct Line 01642 729714 or e-mail on: bernie_carr@middlesbrough.gov.uk).

Address: Members' Office, Middlesbrough Council, Town Hall, Middlesbrough TS1 9FX

Website: www.middlesbrough.gov.uk

COUNCIL

A meeting of the Council was held on Wednesday 24 March 2021.

PRESENT: Councillors J Hobson, L Garvey (Vice-Chair), R Arundale, A Bell, D Branson, C Cooke, B Cooper, D Coupe, D Davison, S Dean, C Dodds, T Furness, J Goodchild, A Hellaoui, T Higgins, A High, C Hobson, B Hubbard, N Hussain, D Jones, L Lewis, L Mason, T Mawston, D McCabe, J McTigue, M Nugent, J Platt, E Polano, A Preston (The Mayor), G Purvis, J Rathmell, D Rooney, J Rostron, R Sands, M Smiles, M Storey, P Storey, J Thompson, Z Uddin, J Walker, S Walker, A Waters, G Wilson and C Wright

OFFICERS: B Carr, C Benjamin, S Bonner, C Breheny, Z Farrow, G Field, R Horniman, S Lightwing, J McNally, T Parkinson, A Perriman, S Reynolds, K Whitmore and I Wright

APOLOGIES FOR ABSENCE: Councillors S Hill, C McIntyre and M Saunders

20/76 **DECLARATIONS OF INTEREST**

Name of Member	Type of Interest	Item/Nature of Interest
Councillor C Hobson	Non-Pecuniary	Agenda Item 12 – Marton West Modified Neighbourhood Plan - Ward Councillor for Marton West Ward
Councillor J Hobson	Non-Pecuniary	Agenda Item 12 – Marton West Modified Neighbourhood Plan - Ward Councillor for Marton West Ward

20/77 **MINUTES- COUNCIL - 13 JANUARY 2021 AND 24 FEBRUARY 2021**

The minutes of the Council meetings held on 13 January 2021 and 24 February 2021 were submitted and approved as a correct record.

20/78 **ANNOUNCEMENTS/COMMUNICATIONS**

The Chair advised members that the pre-election period for the Police and Crime Commissioner and the Tees Valley Combined Authority Mayoral elections (otherwise known as Purdah) began on the 22 March 2021. He advised that, whilst Council business / decision making could continue, he reminded Members that particular care should be taken to avoid any communications (in whatever form) that, appeared to be designed to affect public support for a political party in periods of heightened sensitivity, such as in the run up to an election.

The Chair reminded councillors that this Council meeting was a business meeting of the Council and that members should treat each other with respect at all times, in accordance with the Members Code of Conduct.

The Chair advised that the time of the next Council meeting, which was the Annual meeting of the Council, would be changed to 6pm, to enable members to conduct the business at that meeting by a reasonable time.

20/79 **QUESTIONS FROM MEMBERS OF THE PUBLIC (IF ANY).**

There were no valid questions submitted from members of the public for this meeting.

20/80 CHANGE TO THE EXECUTIVE SCHEME OF DELEGATION

The Mayor advised that he had made a change to the Executive Scheme of Delegation.

Corporate Equality and Diversity Policy had been moved from the portfolio of the Executive Member for Finance and Governance to the portfolio of the Executive Member for Communities and Education.

In accordance with the Constitution, the change was required to be reported to Council.

ORDERED that the change to the Executive Scheme of Delegation, be noted.

20/81 MAYOR'S STATEMENT AND REPORT

The Mayor stated that he wished to provide information in relation to the following issues.

Covid-19

In terms of the Covid pandemic, the Mayor stated that the pandemic had been ongoing for over a year and it had caused problems in relation to jobs, health and mental health. The uptake of vaccinations had been strong and the supply of vaccinations was good. The rate of infections had decreased, and the rate in Middlesbrough was the lowest in the Tees Valley area at 62 per 100,000. The Mayor stated that considering that Middlesbrough had the most densely populated area and a high level of deprivation, it was commendable that the rates of infection in the town, were so low. The Mayor thanked everyone involved in keeping the levels low.

Anti-social behaviour

The Mayor referred to anti-social behaviour in the town. He stated that there had been a rise in anti-social behaviour throughout the country. Part of the problem was the fact that children had not been able to attend school. He urged people to report any instances of anti-social behaviour to the Police by calling 101 unless it was an emergency.

Investment in Middlesbrough

The Mayor announced that the town had received over £40 million in funding from Central Government in the form of schemes such as Brownfield Land fund money, Future High Streets fund money and Town Fund money. It would allow the Council to create more jobs and the workspace for people and attract people to the town. The Council was working with BCEGI, a construction company that was committed to using local labour. The funding and projects would be mainly concentrated in central Middlesbrough and announcements would be made in the near future.

Fly tipping

The Mayor stated that the level of fly tipping was bringing the town down. The Mayor advised that there was a free scheme for collection of bulky items in operation in Middlesbrough. He stated that an action squad had been created to tackle the issue. He stated that prior to the action squad being created, there had been 14 prosecutions in the last two years. Since the action squad had been in operation, in the last three weeks there had been 40 prosecutions. The team used video evidence to enable prosecutions. The Mayor thanked those involved in the creation and operation of the team.

Executive Team

The Mayor complimented the Executive team on their commitment to their roles, in particular, the Deputy Mayor and the Executive Member for Communities and Education. He advised that the Independent Panel on Members Remuneration had indicated that the two Executive Members should receive an increase in their Special Responsibility Allowance due to the increase in their portfolio responsibilities. The Mayor stated that both Executive Members had taken a significant drop in income to carry out their Executive roles.

Future for Middlesbrough

The Mayor stated that things were looking positive for the town. There would be job losses across the town but not in Middlesbrough Council. There would be job creation in Middlesbrough and the town would be at the forefront of ambition, prosperity, energy and achievement.

Councillor Cooke stated that there were many dedicated community groups in the town and he queried whether there was any possibility of setting up an accreditation scheme to recognise the work and dedication of the groups.

The Mayor stated that the Council had the Boro Heroes Awards but that was awarded on a monthly basis but this award scheme would not be appropriate for community groups as there were so many hard working groups in operation. The Mayor stated that a formal accreditation scheme was a good idea as people would be able to use it on CVs or job applications. He invited Councillor Cooke to meet him in the Gresham Ward for a walk about to share thoughts on the initiative.

Councillor Wright stated that it was appropriate that the Council mark the one year anniversary of lockdown. He stated that the community in Ladgate had lost many good people to Covid, but it was pleasing to see that Middlesbrough now had the lowest infection rates in the Tees Valley. Councillor Wright referred to the £40m investment in the town, particularly the town fund scheme and queried whether any could be used towards the regeneration of the St Agnes Church site and he hoped that the Ward would receive a fair share of the funding.

Councillor J Walker stated that she agreed with the sentiments regarding the loss of people to Covid. Councillor Walker stated that shops and premises had to be closed but she thanked people for adhering to the rules and those shielding, when required. She congratulated the Mayor on the establishment of the Fly Tipping Action Squad. Councillor Walker stated that they performed an excellent service and queried whether the team could be expanded.

The Mayor thanked Councillor Walker for her comments.

Councillor M Storey stated that he echoed the Mayor's thoughts on the one year anniversary of the Covid pandemic and he commented how pleasing it was to see communities coming together to help vulnerable people. Dealing with the pandemic had brought out the best in people. Councillor Storey highlighted that there had however been a 60% increase in calls to the Refuge domestic violence hotline. In Central, Newport and Park Ward there had been 419 alcohol related domestic violence crimes. The Council needed to ensure that there was assistance available to those trapped in domestic violence settings during the pandemic.

In terms of anti-social behaviour, the Street Wardens already had lots of different responsibilities and the Council needed to be careful not to put too much additional responsibility on the wardens as it would dilute their effectiveness in other important

areas.

Councillor Storey stated that the £40m investment in the town was good news. About 10% of the Town's Fund was based outside the town centre and he queried whether the figures could be rebalanced to increase the amount to the areas outside the town centre.

The Mayor stated that the bid for the Town's Fund was put together by a Board and it had been accepted by the Government. The existing bid could not be undone.

Councillor Coupe said he agreed with the comments about the £40m investment in the town and agreed that areas outside the town centre should be included in the bid. Councillor Coupe also commented about the fact that Middlesbrough had the lowest infection rates in the Tees Valley.

20/82

DEPUTY MAYOR AND EXECUTIVE MEMBER REPORTS

The Chair invited Members to raise items for general discussion arising from the Information Booklet of Executive Member reports which detailed activities carried out within the respective Executive Member portfolios (Section 1), Executive decisions taken (Section 2) or to be taken where known, prior to and following the meeting (Sections 3 and 4).

The Chair advised that 6 questions on Executive Member reports had been received.

Question on the Executive Member for Adult Social Care and Public Health report

Question from Councillor Mawston regarding Track and Trace.

Councillor Mawston congratulated the Public Health Team on the work they had carried out in order to set up the local Track and Trace system. In response to a question with regard to how the Track and Trace system worked and how people were being contacted, the Executive Member advised that Middlesbrough had become one of 17 local authorities to launch the local Test and Trace Service known as Local0, as part of a national pilot. The aim of the Track and Trace service was to contact people by telephone within hours of them getting their positive result. The contact officers were required to ask a series of standard questions, identify contacts and use their local knowledge to better understand the information provided by the case. Advice on isolation was provided on a more individual and local basis. Support needs were also identified for those in isolation and arrangements could be put in place quickly to provide assistance.

If it was not possible to contact people within 6 hours, a letter was delivered by hand to their home address which provided guidance and advice. The pilot scheme had commenced on 1 March 2021 and to date, 424 people had been contacted within 6 hours. To date the Local Test and Trace Service was achieving contact with 94% of cases of COVID19 and providing isolation advice and offering support to them.

The Executive Member thanked the staff involved in setting up the Local0 Track and Trace service.

Questions on the Executive Member for Environment report

Question from Councillor Arundale regarding LED Lighting

In response to a question regarding whether the LED Lighting scheme was achieving the expected savings envisaged, the Executive Member advised that the use of LED

had achieved savings of £588,000 on street lighting per annum, this equated to nearly 2,500 metric tonnes of carbon saved due to the new LED lights compared to the sodium lights, which equated to a 1% increase in Council Tax.

Question from Councillor Cooke regarding Highway Projects

In response to a question regarding why Parliament Road was not included on the list of potential highway projects, the Executive Member advised that the current list was not a definitive list and the list could be reprioritised. The Executive Member suggested that he meet with Councillor Cooke to conduct a site visit of the area.

Comment on the Executive Member for Finance and Governance report

Comment from Councillor Hellaoui regarding the Registrars Service

In response to a comment from Councillor Hellaoui congratulating the Registrars Service for the excellent way in which they carried out their duties during the Covid-19 pandemic, the Executive Member advised that she would pass the comments on to the Registrars Service. The Executive Member advised that she would like to add her appreciation to the Registrars Service for their performance during the pandemic.

Questions on the Executive Member for Regeneration report

Question from Councillor Branson regarding LIP Consultation – Executive 16 February 2021.

Councillor Branson commented regarding the sharp decline in bus public transport as a result of the Covid pandemic and concerns regarding what would happen when bus subsidies were removed to the services. He acknowledged that the Government was offering £3b funding for bus subsidies and he queried with regard to what steps the Council was taking to ensure that Middlesbrough received some of the funding.

Councillor Waters stated that the Council's officers would be working to obtain funding to ensure that Middlesbrough maintained the current level of bus services and improve services, where possible.

Question from Councillor Hellaoui regarding Linthorpe Road Cycling and Walking Improvement Plan – Consultation

Councillor Hellaoui commented on the recent consultation document regarding the Linthorpe Road Cycling and Walking Improvement Plan. There had been over 400 responses to the consultation and 71% of the respondents had indicated that they were against the proposals. Councillor Hellaoui stated that one of the issues with the plan was the location of the cycle path along Linthorpe Road and many of the local businesses based on Linthorpe Road and the Ward Councillors were concerned about the negative impact of the proposals on businesses.

Local businesses had received a letter from the authority mitigating their concerns. Councillor Hellaoui queried whether there could be a pilot scheme to see if the mitigations proposed by the Council, addressed the issues. If this was not possible, Councillor Hellaoui queried whether the improvement plan could be monitored to see what the impact of the plan was, as it progressed.

Councillor Waters stated that the concerns of businesses had been listened to and as a result they had proposed mitigations. He stated it was unlikely that there would be a pilot scheme, however he agreed that the improvement plan should be monitored. Councillor Waters thanked the TVCA for providing the funding, as it was important that the town had a healthy infrastructure going forward.

20/83 REPORT OF THE OVERVIEW AND SCRUTINY BOARD

The Chair of the Overview and Scrutiny Board submitted a report, the purpose of which was to provide an update on the current position regarding progress made by the Overview and Scrutiny Board and each of the individual Scrutiny Panels.

Councillor Mawston congratulated the panels on the updates on the work of the individual scrutiny panels and stated that the content of the report demonstrated how well the scrutiny process was working in Middlesbrough.

ORDERED that the report be noted.

20/84 URGENT ITEMS

There were no Urgent items submitted within the specified deadlines for this meeting.

20/85 MARTON WEST MODIFIED NEIGHBOURHOOD PLAN

The Director of Regeneration and Culture and the Executive Member for Regeneration submitted a report, the purpose of which was to seek approval of the Modified Marton West Neighbourhood Plan.

The Executive Member for Regeneration advised that, when adopted, the Marton West Neighbourhood Plan would form part of the Council's Policy Framework. Prior to its adoption, the Council needed to make a decision to approve the Plan, taking into account the recommendations of the Independent Examiner, so that a referendum could take place. The decision to approve Neighbourhood Plans was a non-Executive function, and must be made the Borough Council, in accordance with the Local Authorities (Functions and Responsibilities) (England) Regulations 2000, and the Council's constitution.

The plan was originally adopted in 2016, however as a consequence of recent Ward boundary changes, part of the Coulby Newham Ward covering Newham Hall, Brass Castle Lane and De Brus Park areas, now lay within the Marton West Ward. The existing adopted Neighbourhood Plan for Marton West, did not therefore cover these areas, due to them not being within the Ward at the time of its preparation.

The Council agreed to extend the Marton West Neighbourhood Area to incorporate those areas excluded from the designated area, and which now formed part of the amended Ward boundary. It was also agreed that an early review should be undertaken, by the Marton West Neighbourhood Forum, of the adopted 2016 Marton West Neighbourhood Plan, in order to take account of the amended designated Neighbourhood Area. The Marton West Neighbourhood Forum subsequently submitted a modified draft Neighbourhood Plan to the Council for examination in July 2020, incorporating the boundary changes, updating relevant adopted planning policies to reflect the enlarged Neighbourhood Area boundary, and to include additional proposed open space designations.

The Independent Examination into the modified Plan was undertaken in December 2020. The Examiner's Report was issued at the end of January 2021, and recommended that the modified Plan should proceed to referendum stage of the Neighbourhood Planning process, subject to some minor amendments being made.

The Executive Member thanked those involved in reviewing the plan.

Councillor Cooper queried whether the modified plan would offer protection from being built on to Bonny Grove Park, wetlands at land at West Moor Farm (previously

identified as Sudbury Pond) and Fairy Dell. Councillor C Hobson confirmed that the plan would offer these areas protection.

Councillor Smiles stated that the Modified Marton West Neighbourhood Plan was a very powerful document in planning terms. It offered protection to the Marton West area. Councillor Smiles indicated that there were proposals to create a Neighbourhood Plan for the Nunthorpe area.

Councillor Coupe advised that the Stainton and Thornton area were in the process of preparing a Neighbourhood Plan and the final document would be submitted to Council for approval in the near future.

Councillor J Walker stated that it would be useful for members to have sight of existing Neighbourhood Plans to ascertain if they required updating.

Following a vote, it was:

ORDERED that the Modified Marton West Neighbourhood Plan be approved.

20/86

PAY POLICY STATEMENT

The Director of Legal and Governance and Executive Member for Finance and Governance submitted a report, the purpose of which was for Council to agree the Pay Policy Statement 2021/2022.

The Executive Member for Finance and Governance advised that the Pay Policy Statement set out the Council's policies on remuneration of its staff in accordance with Section 38 of the Localism Act 2011. The policy was required to be approved by full Council and was subject to annual review.

The Pay Policy Statement set out details of the various employee policies relevant to the remuneration of Chief Officers in operation within the Council. The actual content of those policies included within the statement would continue to be determined by current mechanisms.

The Executive Member highlighted that an additional paragraph had been added to the Pay Policy Statement on the development of a policy and procedure for settlement agreements and to introduce a cap on payments (paragraph 19).

A policy was being developed specifically for settlement agreements to outline the procedure and approval routes. It was proposed that any settlement payment, pension strain costs and payment in lieu of notice would not exceed an amount equivalent to 26 weeks' pay. Once implemented the policy would apply to existing staff as well as new starters to the Council.

The Executive Member advised that member briefings had been held in order to explain the contents of the Pay Policy.

Councillor Rooney queried whether the Trade Unions had been consulted with regard to the new policy in relation to settlement agreements and whether it complied with current legislation.

The Executive Member advised that she would make some further inquiries and respond to Councillor Rooney's queries.

Councillor Higgins queried whether it was possible to vote on a policy that had not been agreed by the Trade Unions. It was confirmed that some of the Trade Unions had attended the briefing meetings.

The Director of Legal and Governance clarified that agreement was sought to approve the Pay Policy. A further report would be brought back to Council to agree the policy for settlement agreements.

Following a vote, it was:

ORDERED that the Pay Policy Statement for 2021/2022 be approved.

20/87 **MEMBERS' QUESTION TIME**

There were no questions from Members submitted within the specified deadlines for this meeting.

20/88 **NOTICE OF URGENT MOTIONS (IF ANY)**

There were no Notice of Urgent Motions submitted within the specified deadlines for this meeting.

20/89 **NOTICE OF MOTIONS**

There were no Notice of Motions submitted within the specified deadlines for this meeting.

20/90 **ARMED FORCES COVENANT**

Councillor Arundale and Councillor Cooper, the Council's Armed Forces Champions, submitted a report, the purpose of which was to present an update on the Armed Forces Community Covenant.

Councillor Arundale presented the report. The report detailed the current position, and progress made by the Council in relation to fulfilling the commitments made in the updated Armed Forces Community Covenant, which was re-signed on 12 November 2020.

Councillor Arundale thanked the Civic Support and Town Twinning Officer for her assistance in compiling the report.

ORDERED that the report be noted.

20/91 **COUNCIL DIARY 2021/2022**

The Director of Legal and Governance Services submitted a report, the purpose of which was to agree the timetable of meetings for the Municipal Year 2021/2022.

The Director of Legal and Governance Services advised that the dates contained within the timetable were tentative, and could be subject to change.

Following a vote, it was:

ORDERED as follows:

- (i) That the timetable of meetings for the Municipal Year 2021/2022, as detailed in the Appendix to the report, be approved.
- (ii) That, with the exception of the following, the dates for ordinary meetings of the Council be designated as meetings at which questions will be taken from members of the public:

- Budget/Council Tax Setting Meetings – 23 February and 4 March 2022
- Wednesday 25 May 2022 (Annual Meeting)

20/92 **MEMBERS SCHEME OF ALLOWANCES**

The Director of Legal and Governance Services and the Executive Member for Finance and Governance Services submitted a report, the purpose of which was that:

1. Council consider the recommendations proposed by the Independent Panel on Members' Remuneration outlined in their report at Appendix 1
2. Council adopt the proposed Members Scheme of Allowances for 2021/22.

Members were advised that the Council was required under Section 18 Local Government and Housing Act 1989 and The Local Authorities (Members' Allowances) (England) Regulations 2003 to publish a Members Scheme of Allowances on an annual basis and to have due regard to the recommendations of the Independent Panel on Members Remuneration.

The Director of Legal and Governance Services outlined the purpose of the report and the options available to members.

Councillor High thanked the Independent Remuneration Panel for their role in ensuring that allowances were reviewed regularly. He stated that he was honoured that the Panel recognised his commitment to his role as Deputy Mayor. Due to the current economic climate, both locally and nationally, Councillor High stated that he did not think it was the appropriate time to propose any increases in Special Responsibility Allowances, and for that reason, he would be voting against the proposal.

Councillor Storey stated that the Labour Group had resolved to vote against the proposals. The responsibilities of Executive Members was at the discretion of the Mayor and an increase in the responsibilities of two of the Executive Members had led to a proposal from the Independent Remuneration Panel, to increase the SRA of the two Executive Members. Given issues with pay claims for nurses, the fact that unemployment rates were currently at 5%, 693,000 people had lost their jobs and the fact that the Federation of Small Businesses had indicated that many small businesses would be forced to close because of the pandemic, he stated that in his view, it was inappropriate to accept a pay increase, and for that reason, allowances should remain at the current rate.

Councillor High reiterated that any proposals put forward regarding members remuneration were the responsibility of the Independent Panel on Members Remuneration, not the Mayor.

Councillor Storey clarified that the content of Executive portfolios was the decision of the Mayor. The Remuneration Panel had decided that an increase in responsibilities equated to an increase in the Executive Member portfolios SRA. Councillor Storey clarified that he did not believe that the Mayor or Deputy Mayor had any involvement in the decision to increase Executive Member SRAs.

Councillor Rathmell stated that he would be voting against any proposed increase in members' allowances. Residents were facing an increase in Council Tax, businesses were failing and many people had lost their jobs. He stated that it would be an insult to the NHS if members accepted an increase and as a consequence, he would like to see the allowances retained at the 2020/2021 rates and that members reject the increase in line with the Pay Policy statement.

Councillor Cooper stated that he would be voting against the proposals. He stated that there should be a fixed rate for all members.

Councillor Mawston stated that the Middlesbrough Independent Group would be voting against the proposals.

Councillor Cooke queried whether the three options that were open to members to vote on were to accept, reject or renew the current scheme agreed in October 2019.

The Director of Legal and Governance Services clarified that the Panel's recommendations dealt with an increase to the two Executive Members (Deputy Mayor and Executive Member for Communities and Education) SRA of £1000 and a proposal to increase the basic allowance for all members by £449, incrementally over 4 years from 2018 – 2022, plus an increase in line with any staff pay awards, which was agreed in 2019.

The Independent Panel's proposals overall, included the increases to the two Executive Member SRAs and the increase in the basic allowance for all members. The other option that was available to members, was to agree the scheme that was agreed in 2019 and this included a proposal to increase the basic allowances for all members by £449 on an incremental basis but this did not include the proposed increase in the 2 Executive Member SRA's.

The Director of Legal and Governance Services stated that members had indicated that they were uncomfortable with increases in remuneration, and if this included any increase, then the two options that were currently available to members would not be appropriate.

The Director of Legal and Governance Services indicated that members should vote first on the Panel's recommendations.

Councillor Smiles stated that she would be voting against the proposals. Given the back drop of Covid. Councillor Smiles indicated that it would not be appropriate to agree any increases in Executive Member SRAs or members allowances, in general.

Councillor Bell stated that the two Executive SRA's should be increased by £1000. He also commented on Chief Officer pay awards.

Councillor Garvey requested that the Director of Legal and Governance Services outline the role of the Independent Panel on Members' Remuneration.

The Director of Legal and Governance Services advised that the Panel was completely independent of the Council. The Panel did not know anything about the personalities involved and they took an objective view of all the roles and evaluated the work involved in carrying out the role when deciding whether the role merited a Special Responsibility Allowance and what level the SRA should be.

Councillor Branson indicated that he would be voting against the proposals as in his view members should not be accepting any increases in remuneration.

Councillor Rathmell proposed an amendment to the report so that that all three elements of the report be rejected and that a freeze on the 2020/2021 rates of allowances be instated.

Councillor Wilson seconded the proposal.

The Director of Legal and Governance Services clarified the amendment and invited

members to vote on it.

Following a vote the amendment to the report was **CARRIED**.

Members voted on the amended recommendation

The amended recommendation was approved as follows:

That all three elements of the submitted report be rejected and that a freeze on the 2020/2021 rates of members allowances be instated.

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MIDDLESBROUGH COUNCIL



Report of:	Director of Legal and Governance Services
Submitted to:	Council – 26 May 2021
Subject:	Political Balance Allocation of Places 2021

Summary

Proposed decision(s)
To recommend the allocation of places on committees and sub-committees for 2021 in accordance with the political balance of the Council.

Report for:	Key decision:	Confidential:	Can be called-in:
Decision	No	No	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Not applicable	Not applicable	Not applicable

Ward(s) affected
Not applicable

What is the purpose of this report?

1. To recommend the allocation of places on committees and sub-committees for 2021 in accordance with the political balance of the Council.

Why is this report necessary?

2. The report is necessary so that places on committees are allocated in accordance with the Local Government (Committees and Political Groups) Regulations 1990.

What decision(s) are being asked for?

3. That the allocation of seats on committees that are subject to the rules relating to political balance is approved.

Background

4. The Local Government and Housing Act 1989 requires that the Council periodically reviews the political composition of the Council, and how this is applied to appointments to committees and sub-committees of the Council.
5. The rules for securing political balance on committees and sub-committees appointed by local authorities are contained in sections 15 and 16 of the Act and the Local Government (Committees and Political Groups) Regulations 1990.
6. The Council is under a duty to:
 - (a) Ensure that the membership of those committees and sub-committees covered by the rules reflect the political composition of the Council, as far as practicable.
 - (b) Review the allocation of seats to political groups at or as soon as practical after the Annual Council meeting and at certain other specified times for example, as a result of changes in political balance or an increase in the number of committees established.
 - (c) Allocate seats on the committees to the political groups in proportion to their numerical strength on the Council, as far as practicable;
 - (d) Accept nominations made by the groups for the filling of seats allocated to them.
7. In determining the allocation of seats, the Council must also apply the following four principles, as far as reasonably practicable:
 - (a) Not all seats to be allocated to the same political group;
 - (b) If a political group has a majority on the Council, it must have a majority of seats on committees;
 - (c) Subject to (a) and (b) above, the total of all seats on ordinary committees be allocated to the groups in proportion to their respective strengths on the Council and
 - (d) Subject to (a) to (c) above the number of seats on ordinary committees or sub-committees to be allocated to each political group in proportion to the number of all the seats on the committee or sub-committee in proportion to their respective strengths on the Council.
8. As per the Local Government (Committees and Political Groups) regulations 1990, appointments are made in accordance with the wishes of a political group, then, as long as that person's seat continues to be allocated to that group, the authority or committee which made the appointment shall act in accordance with the wishes of that group in determining whether and when to terminate the appointment. If a group fails to express its wishes within a period of three weeks of being notified of the allocation or vacancy, the Council may make such appointment as it thinks fit.

9. Where a Group chooses not to take up their full allocation, according to political balance, those vacant places will become available for all groups to take up. Once the seat has been reallocated at Council, this appointment will remain in place for the whole of the Municipal year.
10. Independent Members who have not formed a political group in accordance with Regulation 8 of the Local Government (Committees and Political Groups) Regulations, are to be allocated in accordance with section 16 (3) of the Regulations: i.e. any seats not allocated according to the requirements in section 15 and 16 of the Act, to be allocated to members who are not members of any political group.
11. Certain committees of the Council are exempt from the requirements relating to political balance as they are established under separate legislation. For this reason the following committees are not covered by the recommendations of this report. Where places are not reserved for particular members for example by virtue of their title or position, those remaining places have been allocated in accordance with the numbers shown in Table 3. These committees include:
 - The Executive
 - All Executive committees, sub-committees, working groups
 - Live Well South Tees Board
 - Licensing Sub-Committees with the exception of the Licensing Sub-Committee (General) when dealing with licences under the Scrap Metal Dealers Act 2013.
12. Additionally, where meetings are (a) advisory in nature or (b) where the Council has determined otherwise, and no Member has voted against, the political balance requirements need not apply. However on the assumption that there has not been a will to waive political balance in respect of any of the Council Committees in the past few years, the report has been prepared assuming that political balance will not be waived. The figures for seats on Committees have therefore been calculated on the basis that political balance will not be waived.
13. The total number of places on committees is therefore **174** places and these will be allocated in a manner that reflects the overall political balance of the Council.
14. The calculations relating to the allocation of the **174** places on those committees to be subject to political balance rules are attached at Appendix 1.
15. As will be seen from Table 4 in Appendix 1, the outcome of applying the required method of calculation would result in the following:

Conservative - 11 seats

Labour - 68 seats

Middlesbrough Independent Group - 49 seats

Method to Calculate Places

16. The principles in paragraph 6 are applied as below:
- I. Calculate the total number of seats with votes on all the committees subject to Political Balance.
 - II. Calculate the proportion that each political group forms of the total membership of the Authority. Reserve an appropriate number of seats for ungrouped members.
 - III. Apply those proportions to the total number of ordinary seats to give the aggregate entitlement of each group; the requirement to apply the proportions “so far as reasonably practicable” are met by rounding down fractional entitlements of less than half, and rounding up entitlements of a half or more; if this results in a greater aggregate than the number of seats available, the fractional entitlement(s) closest to a half should be rounded in the other direction until entitlements balance the available seats.
 - IV. Apply the proportions to the number of councillors on each committee to give provisional entitlement to seats on that committee.
 - V. Finally, adjust the seats on each committee so that the total allocated to each group is as near as possible to their aggregate entitlement, whilst preserving the results reached at steps (iv) and (v) (thus applying principle (c) in paragraph 11). Where calculations identify additional seats (not allocated) the largest group followed by the next largest group etc., will have their choice of which committee places they wish to take their allocation from in the un-allocated/independent /vacant columns.
 - VI. Unallocated spaces will be available to any independent members (who are not members of a group) – where more than one independent member is nominated for a seat then the seat is allocated at the discretion of Full Council
17. In line with usual practice, it is recommended that the Monitoring Officer be authorised to amend memberships of committees following resignations received from members and to appoint to vacancies in accordance with group preferences or, where not in a group, in accordance with individual Member’s wishes. However, where more than one person (non- group members) applies for the same place, they should decide amongst themselves how those places should be allocated. If agreement cannot be reached between the individual Members, the Council will make that determination.
18. In order to avoid the need to completely recalculate all committee memberships in the case of an ad hoc (or other) committees being established prior to the next review, it is proposed that any committees or sub-committees be appointed on the basis of the places shown in Table 3 attached.

Other potential decisions and why these have not been recommended

19. No other options were considered.

Impact(s) of recommended decision(s)

Legal

20. The Council must adhere to the Local Government (Committees and Political Groups) Regulations 1990.

Financial

21. Not applicable

The Mayor's Vision for Middlesbrough

22. The report is line with the Mayor's vision for Middlesbrough

Policy Framework

23. The report does not impact on the overall budget and policy framework.

Wards

24. The report does not impact on wards

Equality and Diversity

25. An Impact Assessment has not been completed, as the changes will not adversely impact on any individual group.

Risk

26. Not applicable.

Actions to be taken to implement the decision(s)

27. Allocate places on Committees in accordance with Local Government legislation.

Appendices

Spreadsheet

Background papers

Local Government (Committees and Political Groups) Regulations 1990

Step 1 - Total places on those committees subject to rules of proportionality

Table 1

Name of Committee	Places
Corporate Affairs & Audit Committee	7
Licensing Committee	14
Overview & Scrutiny Board	7
Ad-Hoc Scrutiny Panel	9
Adult Social Care and Services Scrutiny Panel	9
Children & Young People's Learning Scrutiny Panel	9
Children & Young People's Social Care Services Scrutiny Panel	9
Culture and Communities Scrutiny Panel	9
Economic Development, Environment & Infrastructure Scrutiny Panel	9
Health Scrutiny Panel	9
Planning & Development Committee	10
Staff Appeals Committee	9
Standards Committee	9
Teesside Pension Fund Committee	9
Chief Officer Appointments Committee	7
Corporate Health and Safety Committee	10
Teesside Pension Board	1
Works Council	10
Constitution and Members' Development Committee	9
Corporate Parenting Board	9
Total	174

Step 2 - Calculate overall proportionality for all eligible committees (i.e. politically balanced)

Total Places:

Formula: (Number in Group x Number of Committee Places) ÷ Total number of members:

Table 2

<u>Group</u>	<u>Number in group</u>	<u>Allocation of places</u>	<u>Number of places (rounded)</u>
Labour	18	68.09	68
Conservative	3	11.35	11
Middlesbrough Independent Councillors Association	10	37.83	38
Marton Independent Group	0	0.00	0
Middlesbrough Independent Group	13	49.17	49
<i>Unallocated* Independent and vacant</i>	2	7.57	8
Total	46		174

* Do not count as a group

mayor not counted

Step 3 - Political balance according to size of committee

Formula: (Number in group x number on committee) ÷ number of members:

46

Table 3

Size of committee	Labour Group		Conservative Group		Middlesbrough Independent Councillors Association		MIG Group		Unallocated
		18		3		10		13	
1	0	0.39	0	0.07	0	0.22	0	0.28	1
3	1	1.17	0	0.20	1	0.65	1	0.85	0
4	2	1.57	0	0.26	1	0.87	1	1.13	0
5	2	1.96	0	0.33	1	1.09	1	1.41	1
6	2	2.35	0	0.39	1	1.30	2	1.70	1
7	3	2.74	0	0.46	2	1.52	2	1.98	0
8	3	3.13	1	0.52	2	1.74	2	2.26	0
9	4	3.52	1	0.59	2	1.96	3	2.54	-1
10	4	3.91	1	0.65	2	2.17	3	2.83	0
11	4	4.30	1	0.72	2	2.39	3	3.11	1
12	5	4.70	1	0.78	3	2.61	3	3.39	0
13	5	5.09	1	0.85	3	2.83	4	3.67	0
14	5	5.48	1	0.91	3	3.04	4	3.96	1
15	6	5.87	1	0.98	3	3.26	4	4.24	1
16	6	6.26	1	1.04	3	3.48	5	4.52	1

Step 4 - Apply figures in Table 3 to each committee

Table 4

	Total	Lab	Cons	MICA	MIG	Unallocated
Corporate Affairs & Audit Committee	7	3	0	2	2	0
Licensing Committee	14	5	1	3	4	1
Overview & Scrutiny Board	7	3	0	2	2	0
Ad-Hoc Scrutiny Panel	9	4	1	2	3	-1
Adult Social Care and Services Scrutiny Panel	9	4	1	2	3	-1
Children and Young People's Learning Scrutiny Panel	9	4	1	2	3	-1
Children & Young People's Social Care Services Scrutiny Panel	9	4	1	2	3	-1
Culture and Communities Scrutiny Panel	9	4	1	2	3	-1
Economic Development, Environment & Infrastructure Scrutiny Panel	9	4	1	2	3	-1
Health Scrutiny Panel	9	4	1	2	3	-1
Planning & Development Committee	10	4	1	2	3	0
Staff Appeals Committee	9	4	1	2	3	-1
Standards Committee	9	4	1	2	3	-1
Teesside Pension Fund Committee	9	4	1	2	3	-1
Chief Officer Appointments Committee	7	3	0	2	2	0
Corporate Health and Safety Committee	10	4	1	2	3	0
Teesside Pension Board	1	0	0	0	0	1
Works Council	10	4	1	2	3	0
Constitution and Members' Development Committee	9	4	1	2	3	-1
Corporate Parenting Board	9	4	1	2	3	-1
Totals	174	74	16	39	55	-10
Total Allocation Allowed (as per Step 2 above)		68	11	38	49	8
ADJUSTMENT REQUIRED		-6	-5	-1	-6	18

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Report of:	The Mayor – Andy Preston
Submitted to:	Council – 26 May 2021
Subject:	Executive Scheme of Delegation

Summary

Proposed decision(s)
<p>The Mayor is required to report any changes to his Executive Scheme of Delegation to Council.</p> <p>The report on the Mayor’s revised Executive Scheme of Delegation is to be noted.</p>

Report for:	Key decision:	Confidential:	Can be called-in:
Information	No	No	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Not applicable	Not applicable	The Mayor is required to report to Full Council any changes to his Executive Scheme of Delegation

Ward(s) affected
Not applicable

What is the purpose of this report?

1. The report sets out to Members, as required by the Constitution, details of the revised Executive Scheme of Delegation for inclusion in the Council’s Scheme of Delegation.

Why is this report necessary?

2. The report is necessary as the Mayor is required to submit a report to Council, following any changes to his Executive Scheme of Delegation. .

What decision(s) are being asked for?

3. That the Mayor's revised Executive Scheme of Delegation be noted.
4. The Mayor is responsible for determining his Scheme of Delegation and this covers the following areas of delegated powers: the Executive collectively, individual Executive Members, officers and joint arrangements. When he considers it appropriate however, the Mayor may still take any decision regardless of whether it has been delegated within his Scheme. The general responsibilities of the Mayor and Executive Members including their portfolios are detailed at Appendix A. The membership of the Mayor's Executive is detailed at Appendix B.
6. The composition of the Executive is as follows:
 - The Elected Mayor (who will also have responsibility for the Adult Social Care and Public Protection and Children's Services Safeguarding portfolios).
 - Executive Member for Culture, Communities and Education
 - Executive Member for Environment and Finance and Governance
 - Executive Member for Regeneration

The Executive collectively

7. The Executive (the Mayor, Deputy Mayor and Executive portfolio holders) will be responsible collectively for determining the following matters in respect of all or any functions which fall within the Executive terms of reference: -
 - The delegation of authority to take Executive decisions when there are public meetings of the Executive, convened in accordance with the relevant legislation.
 - Proposals which will be submitted to the Council as part of the annual budget and policy framework together with significant in year departures from the framework.
 - New policies and procedures and changes to existing policies and procedures likely to have a significant impact on service provision or the organisation of the Council.
 - The principles and funding of significant management restructuring involving more than one department.
 - Compulsory redundancies arising directly in connection with proposals falling into the 2 preceding categories.
 - Broad programme allocations together with proposals and overall expenditure levels, for projects with significant corporate implications, including those for which it is proposed to let a contract.
 - Any matters relating to bids for funding, which are financially or strategically significant and have not been provided for within the financial and policy framework.
 - Council-wide strategic performance and financial management / monitoring together with associated action.

- Strategic and significant decisions arising from service reviews.
- Key decisions, not delegated to an Executive Committee, Executive Member, officer or joint arrangement.
- Sensitive Council-wide matters which are not key decisions.
- All reports referred to the Executive by the Overview and Scrutiny Board and its Scrutiny Panels.
- Responsibility for issues relating to Corporate Risk Management.
- **All issues that were previously considered by the Executive Sub Committee – Grants to Voluntary Sector (which has been disbanded) including:**
 - To determine the criteria under which grants will be awarded from the Grants to Voluntary Sector budget.
 - That working within the existing frameworks and allocated resources, determine on an annual basis, the allocation of grant aid from the Grants to Voluntary Sector budget.
 - To determine ‘in year’ changes to those allocations should it become necessary.
 - To monitor and evaluate the use of grant aid once allocated.
 - Subject to available resources within the Budget, to determine ‘in year’ one off applications for grant aid.
 - To consider and determine all issues relating to charities, which identify the Council as being Trustee and which are not specifically delegated to another body.
 - To consider and determine policy issues in relation to Grants, Trusts and the Voluntary and Community sector not specifically delegated to another body.
- **All issues previously considered by the Executive Sub Committee for Standing Orders (which has been disbanded) including:**
 - To determine requests to waive standing orders, which fall within the remit of the Executive, relating to contracts. No exemptions can be used if EC procurement procedures apply.

Individual Executive Members

8. Individual portfolio holders will normally be responsible for the following matters in relation to the functions and service areas within the scope of their own portfolio.
 - Major variations to existing policies and procedures.

- Approval of departmental service plans.
- Monitoring of service performance information.
- Portfolio service reviews, including, improvement plans, external inspection, reviews and non-strategic corporate matters.
- Policies, plans and strategies, which are not part of the financial and policy framework.
- Key decisions which are portfolio specific.
- Sensitive non-key decisions, which are portfolio specific.
- Matters relating to bids for funding which do not have major financial or strategic significance, or which have either been approved in principle by the Executive or as part of the financial and policy framework.

Deputy Mayor – Delegated Authority

9. The Deputy Mayor has delegated powers:
 - a. To appoint to outside bodies, made by the Executive or jointly with Council.
 - b. To appoint to Executive Advisory Bodies (Excluding membership to the Full Executive)

Executive Sub-Committee for Property

10. When not referred to the Mayor, Executive or Executive Member to determine, the Executive Sub-Committee for Property is delegated the following powers:
 - To determine the Council's corporate property priorities.
 - To approve the allocation of resources from the Small Scheme Allocation budget.
 - To be consulted upon the capital programme.
 - To determine 'in year' changes to the new start investment programme and small scheme allocation projects should it become necessary.
 - To consider and determine the acquisition and disposal of assets (including land and buildings), other than equipment, plant and machinery for resale, in accordance with the requirements of Financial Regulations and Contract Standing Orders.
 - To be consulted upon planning brief proposals.
 - To establish effective communication channels to cascade the Council's corporate property priorities.
11. The Membership of the Executive Sub-Committee for Property is as follows:

- All Members of the Executive

Decision Making by Joint Bodies

12. The following body will exercise executive functions in accordance with the terms of the agreement currently in operation:

Joint Archives Committee

OFFICER DELEGATED AUTHORITY

13. **Decision Making by Chief Executive**

The Chief Executive of the Council, or any officer nominated by the Chief Executive as his Deputy in this regard, will have delegated authority to make Executive decisions of a policy, financial and operational nature in response to the Covid-19 emergency.

DECISIONS BY OFFICERS

14. Officers have the power to undertake without reference to Council, the Executive, or to any of the Council's committees, matters of day-to-day management and associated activities. Subject to the provisions within the Mayor's scheme of delegation above, officers can take executive non-key decisions. Unless specifically delegated by the Mayor and his Executive, officers do not have the delegated powers to take key decisions.

General responsibilities of the Mayor

As the town's First Citizen, the Mayor promotes Middlesbrough in the sub-region, region and nationally.

Duties and responsibilities of the Mayor include: -

1. Providing strong and visible leadership in relation to the Council, citizens, stakeholders and partners of the Council.
2. Leading on partnerships and strategic matters of significance to Middlesbrough on a local, sub-regional, regional and national basis.
3. Promoting, wherever possible, public engagement in the work of the Council.
4. Leading in promoting the core values and objectives of the Council.
5. Leading on promoting proposals in relation to the Council's Budget and Policy Framework.
6. Leading on the delivery of continuous improvement in Council services.
7. Promoting the highest standards of conduct and ethics within the Council.
8. Making appointments to the Executive, determining portfolios and chairing the Executive.
9. Determining the Executive Scheme of Delegation.
10. Responsibility for the Armed Forces Covenant.
11. Responsibility for Marketing and Communications.
12. Responsibility for the portfolio of Adult Social Care and Public Protection
13. Responsibility and Lead Member for portfolio of Children's Safeguarding

General responsibilities of the Deputy Mayor

To support the Mayor in the development and promotion of Council activities, policies and performance and to lead on managing the business of the Council.

Duties and responsibilities of the Deputy Mayor -

1. Chairing meetings of the Executive in the absence of the Mayor.
2. If for any reason the Mayor is unable to act, the Deputy Mayor will act in his place until the Mayor is again able to act.
3. Co-ordination and promotion of liaison between the Mayor, Executive and non-Executive Members.
4. Leading on corporate issues in connection with the Council's performance.
5. Leading on corporate external inspection and assessments.
6. Promotion and development of Member accountability especially in relation to Members performance.
7. Ensuring that there is effective liaison and co-ordination between the Executive and Scrutiny.
8. Promotion and development of non-Executive Member involvement in Council policy at the initial stages of policy formulation.
9. To undertake such duties as may be directed by the Mayor.

General responsibilities of Executive Members

1. To be the principal spokesperson on issues relating to their portfolios.
2. To lead on the development and delivery of policies within their portfolio remit.

3. To commission scrutiny, when appropriate, to assist in policy development and attend scrutiny meetings when invited.
4. To report to Council on activities they have undertaken and to be held to account by Councillors and the Mayor.
5. To respond to appropriate questions received in the Council's public question time.
6. To represent the Council on outside bodies.
7. To monitor service performance specific to their portfolio (including the budget).
8. To participate in service reviews and inspections as appropriate.
9. To agree responses to Government and other strategic consultation documents.
10. Promote appropriate non-executive member involvement in portfolio activities
11. In accordance with agreed procedures, to take decisions as authorised under the Executive Scheme of Delegation.
12. To maintain effective working relationships with officers.
13. To attend meetings of the Executive.
14. To promote health issues specific to their portfolio.

Schedule 2: Executive Portfolios

Executive Portfolio:	The Elected Mayor of Middlesbrough and Executive Member for Adult Social Care and Public Protection and Lead Executive Member for Children’s Safeguarding
Portfolio Holder:	Andy Preston
Lead Officer:	The Chief Executive

SCOPE OF PORTFOLIO

The Mayor has overall Executive responsibility for all Policy Framework documents, although individual Executive Members take the lead for those documents which may come under their respective portfolios. The Mayor has overall responsibility for delivering the Mayor’s Priorities and associated initiatives.

Service areas and Functions

The Mayor has overall responsibility for executive functions together with those general responsibilities detailed above. Service responsibilities have been delegated to the Executive Councillors.

The Mayor is the Council’s representative to the Combined Authority and will sit in the Tees Valley Combined Authority.

The Mayor (or whoever he decides to nominate) to exercise the Council’s rights as a shareholder in BCCP Limited on behalf of the Teesside Pension Fund.

The Mayor exercises the Council’s rights as shareholder in MHomes (Middlesbrough) Limited.

The Mayor will also have responsibility for Marketing and Communications.

The Mayor also has responsibility for the Armed Forces Covenant.

The Mayor also has responsibility for the portfolio of Adult Social Care and Public Protection.

The Mayor has responsibility for the portfolio of Children’s Safeguarding.

The Mayor is the first citizen of the town and will promote the town as a whole and act as a focal point for the community. He will also take precedence with regard to any civic duties but these may be delegated to the Chair/Vice-Chair of the Council.

Executive Portfolio:	The Mayor (in respect of his portfolio of Children's Safeguarding)
Portfolio Holder:	Andy Preston
Lead Officer:	Chief Executive, Director of Children's Services
SCOPE OF PORTFOLIO	
<p>The Mayor will be the Lead Member for Children's Safeguarding, ensuring that our children are protected, to safeguard their welfare and wherever possible, seek to enable or provide a safe environment that reduces dependency on services, including the most disadvantaged and vulnerable and their families and carers.</p> <p>Policy Framework</p> <ul style="list-style-type: none"> • NHS Commissioning and Delivery Plans • Statutory guidance on the roles and responsibilities of the Director of Children's Services and the Lead Member for Children's Services • General principles of UN convention on the rights of the child • Children Act 1989 • Section 19 of the Children Act 2004 • National Standards for Youth Justice Services • Children Act 2004 • Ofsted policy Framework <p>Other Plans and Strategies</p> <ul style="list-style-type: none"> • Children's Services Improvement Plan • Corporate Parenting Strategy • Middlesbrough Safeguarding Children Board Business Plan • Looked After Children Strategy • MSCB Business Plan • Children and Young People's Plan • Children's Services Partnership • Statutory guidance on the roles and responsibilities of the Director of Children's Services and the Lead Member for Children's Services • Youth Employment Strategy <p>Service Functions</p> <ul style="list-style-type: none"> • Children's assessment and care planning teams • Looked after children / Children's homes • Children with disabilities • Fostering services • Adoption services • Leaving care services • Independent review • Quality improvement • Advisory Service • Early Help / Family Casework / Partnership Early Help/Early Help Hub • Participation (Youth Voice/Parliament) • School Readiness (including Children's Centres) • Work Readiness (NEET) 	

Partnerships

- Risk and Resilience/ Vulnerable Exploited Missing and Trafficked Groups
- Multi agency safeguarding arrangements / Local Safeguarding Children's Board
- Strategic and operational partnerships to improve outcomes for young people (e.g. Children's Trust)
- Children's Safeguarding Strategic Leaders Group

Executive Portfolio:	The Mayor (in respect of his portfolio of Adult Social Care and Public Protection)
Portfolio Holder:	Andy Preston
Lead Officer:	<ul style="list-style-type: none"> • Director of Adult Social Care and Health Integration • Director of Public Health and Public Protection
SCOPE OF PORTFOLIO	
<p>The Mayor will take the lead on the delivery of the Mayor's Priorities with regard to ensuring vulnerable adults are protected and pushing forward on the dementia-friendly agenda.</p> <ul style="list-style-type: none"> • People with disabilities (adults) • Elderly and frail people • People with Learning Disabilities and Mental Health conditions (adults) • Adults with Social Care needs • Carer Support • Public Health • Health Service Quality • Health Protection • Health Improvement • Public Protection • Welfare Reform <p>Policy Framework</p> <ul style="list-style-type: none"> • Think Local Act Personal, The Direction for Social Care Services • Health and Social Care Reform. • Health and Well Being Strategy • NHS Commissioning and Delivery Plans – Local, Regional and National • Public Health England Plans – Local, Regional and National • Statement of Principle Gambling (2005 Act) • Licensing Authority Policy Statement 2003 Act <p>Other Plans and Strategies</p> <ul style="list-style-type: none"> • Supporting People Strategy • Better Care, Higher Standards • Prevention Strategy • National Health Service Plan • Older Peoples' Strategy • Physical Disabilities Strategy • Social Services' Equalities Plan • Social Services' Care Service Plan • Mental Health Strategy • Mental Health Champion • Learning Disabilities Strategy • No Secrets, Protection of Vulnerable Adults from Abuse • Joint Strategic Needs Assessment • NHS Health Check programme • Middlesbrough Health and Wellbeing Strategy • Public health advice to NHS commissioners 	

- Comprehensive sexual health services
- Health protection - incidents, outbreaks, emergencies and hazards
- Tobacco control and smoking cessation services
- Alcohol and drug misuse prevention, early intervention and treatment services
- Obesity and physical activity - lifestyle and weight management services
- Workplace health
- Public mental health and suicide prevention
- Oral health promotion and dental public health
- Accidental injury prevention
- Prevention and early diagnosis of cancer and long term conditions
- Preventing seasonal mortality
- Public health intelligence – JSNA and DPH annual report
- Annual Public Health Report
- NHS Health Check programme
- Environmental Health
- Environmental Health and Trading Standards
- Trading Standards (including Metrology)
- Licensing (Inc. Taxi Licensing)
- Homelessness Strategy

Service Functions

- Health and Social Care Integration
- STP
- BCF
- BHP
- Specialist & Lifelong services
- Older people
- Adult Social Services
- Social Services Performance and Modernisation
- Social Services' Partnerships
- Older Persons' Champion
- Healthy Living Agenda
- Integrated Health Improvement Team
- Strategic and Corporate Public Health Issues
- Cross cutting Strategic NHS Issues
- Public Health Statutory Function
- Sport and Leisure
- Integrated Health Improvement Team
- Strategic and Corporate Public Health Issues
- Cross cutting Strategic NHS Issues
- Public Health Statutory Function
- Food Safety Service Plan Health Safety Service Plan
- Food health and safety
- Commissioned Services for Vulnerable Adults
- Travellers
- Homelessness
- Taxis Licensing Executive Issues

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.

Executive Portfolio:	Executive Member for Culture, Communities and Education
Portfolio Holder:	Councillor Mieka Smiles
Lead Officer:	Executive Director of Children’s Services/Director of Education, Prevention and Partnerships/ Director of Regeneration and Culture/Director of Environment and Community Services

SCOPE OF PORTFOLIO

The Executive Member for Culture, Communities and Education has responsibility to ensure that all children are provided with the opportunity to realise their educational attainment potential.

The Executive Member will also oversee the provision of educational statutory services to address the needs of all children and young people and adults who are in need of services (including youth justice).

Quality education is the key to good life chances for all. The Executive Member is responsible for the following:

- Access to Education
- Achievement
- Vulnerable learners and SEN
- School Readiness (including Children’s Centres)
- Work Readiness
- School partnerships
- Adult and Community Learning
- Youth Offending

Policy Framework – Education

- National Curriculum
- Assessment & Accountability Framework 2020/21
- Children & Families Act 2014 – SEND Reforms
- Ofsted Framework
- School Finance Regulations 2013
- Education Act 2011
- Academies Act 2010
- Education and Skills Act 2008
- Education and Inspection Act 2006
- Children Act 2004(relevant to portfolio)

- Education Act 2002
- Crime and Disorder Act 1998
- School Standards & Framework Act 1998 as amended
- Education Act 1996 as amended
- Statutory Framework for Early Years Foundation Stage
- Apprenticeships, Skills, Children and Learning Act 2009
- Early Years Foundation Statutory framework
- Crime and Disorder Act 1998

Other Plans and Strategies - Education

- Children and Young People's Plan
- Education and Priorities Strategy
- School Effectiveness Strategy
- 14-25 Strategy
- Vulnerable Learners Strategy
- Children's Services Improvement Plan
- Capital Strategy & Asset Management Plan (Schools)
- Scheme for Financing Schools
- Adult Learning Plan
- Youth Employment Strategy
- Special Educational Needs and Disability Reforms
- School Improvement Strategy
- Healthy Child Programme (5 – 19) (including School Nursing service)
- School Improvement Strategy
- Youth Justice Plan
- SEND Strategy
- Inclusion Strategy

Service Functions – Education

- Advisory Service
- Special Educational Needs & Pupil Support
- Parent Partnership/Choice Advice
- Cleveland Unit nursery and child assessment centre

- Reduce first time entrants to criminal justice system (young people)
- Reduce reoffending (young people)
- Education Psychology
- Peripatetic Sensory Impairment Service (lead for joint arrangement)
- Pupil Referral Units
- Home & Hospital Education Service
- Virtual School for Looked After Children
- Ethnic Minority Achievement Service
- Traveller Education Service (lead for joint arrangement)
- Attendance & Child Employment Licensing
- School Admissions
- Governor Development Service
- School Business Relationship Management
- School Place Planning/School Organisation
- Capital Programme management (Schools)
- Middlesbrough Achievement Partnership support
- Community Learning and Employability
- Promote educational excellence for all children and young people
- Tackle underperformance
- Education of vulnerable children
- Special educational needs
- Strategic School place planning
- Liaison with education partners
- Skills Development
- School organisation
- Place planning
- Admissions
- Attendance
- Attainment
- SEN
- Cleveland Unit

- Sensory impairment
- Complimentary Education
- Adult and community learning

The Executive Member for Culture, Communities and Education also has responsibility for strengthening the town's cultural sector and creating safer communities, in accordance with the Mayor's Priorities. The Executive Member for Culture, Communities and Education will also have responsibility for:

- Services to support vulnerable people
- Community Safety and Community Development
- Empowering communities and individuals to access opportunities
- Supporting people into employment
- Cultural Strategy
- Migration and Asylum Seekers
- Welfare Rights
- Corporate Equality and Diversity Policy

Policy Framework – Communities

- Voluntary Sector
- Strategic Approach to Addressing Poverty
- Community Safety including Law and Order Issues
- Community Development
- Community Hub Development
- Civil Contingencies Act 2004
- Crime and Policing Act 2014
- Human Rights Act
- Cultural Strategy

Service Functions – Communities

- Myplace
- Community Hubs
- Libraries and Archives
- Community Safety
- Street Wardens
- Neighbourhood Safety

- Migration and Asylum Seekers
- Volunteering
- Welfare Reform
- Diversity (including Asylum Seekers / Refugees and Community Cohesion)
- Neighbourhood Working
- Events Management
- Town Hall and Theatre
- Museums

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.

Executive Portfolio:	Executive Member for Environment and Finance and Governance
Portfolio Holder:	Councillor Barrie Cooper
Lead Officer:	In respect of portfolio of Environment - Director of Regeneration and Culture/Director of Environment and Community Services

SCOPE OF PORTFOLIO

The Executive Member for Environment and Finance and Governance in respect of the portfolio of Environment, has the responsibility for ensuring a safer environment for Middlesbrough – ensuring Middlesbrough is cleaner and more resilient to a changing climate. The Executive Member for Environment and Finance and Governance will have responsibility for:

- Highways Maintenance
- Public buildings
- Parks and Open Spaces
- Commercial Services
- Environmental Sustainability
- Strategic lead health and Safety
- Winter maintenance
- Asset Management
- People Transport Services

Policy Framework

- Relevant Environment and Waste Policies and Strategies
- One Planet Living and Assisted Energy Strategies

Other Plans and Strategies

- Environment Service Plan (where relevant to the portfolio)
- Carbon Reduction and Climate Adaptation (CRACA) Plan
- Waste Management Plan
- Environment Service Plan (where relevant to portfolio)
- Trading Standards (Inc. Metrology)

Service Functions

- Bereavement Services
- Climate Change and Environmental Sustainability
- Architects and Design Services
- Streetscene (Includes: waste management and refuse collection, street cleansing, public toilets, fleet management and open spaces)
- Highways Maintenance
- Asset Management
- Fleet Management
- Integrated Transport Unit
- Winter Maintenance
- School catering
- Cleaning Services
- Environmental Enforcement
- Community Councils
- Direct commercial services

- Emergency Planning

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.

Executive Portfolio:	Executive Member for Environment and Finance and Governance
Portfolio Holder:	Councillor Barrie Cooper
Lead Officer:	In respect of the portfolio of Finance and Governance - Director of Finance, Director of Legal and Governance Services
SCOPE OF PORTFOLIO	
<p>The Executive Member for Environment and Finance and Governance, in respect of the portfolio of Finance and Governance, has the responsibility of ensuring that the Council operates efficiently, openly and fairly. The Executive Member for Finance and Governance has oversight of budgetary issues. Areas falling within this portfolio are:</p> <ul style="list-style-type: none"> • Human Resources/payroll • Legal Services • Democratic/Member Services • ICT • Business Continuity and Risk Management • Customer Services and Complaints and Compliments • Information Governance • Performance Management • Project and Programme Management • Financial Management • Procurement • Investment Strategy • Valuation and Estates • Teesside Pension Fund (as administering authority) • Business Rates • Housing Benefits • Council Tax • Borrowing Investments and Cash Management • Insurance • Information Security • Adult Commissioning • Social Care Commissioning <p>Policy Framework</p> <ul style="list-style-type: none"> • Strategic Plan (Overview) • Council's Budget Strategy • Capital Strategy • Medium Term Financial Plan • Pay Policy Statement <p>Other Plans and Strategies</p> <ul style="list-style-type: none"> • Corporate Equality and Diversity Policy • People Strategy • Digital Strategy • Corporate Risk Management Strategy • Strategic Risk Register 	

- Corporate Business Continuity Plan
- Annual Audit and Inspection Letter
- Treasury Management
- Member Development Strategy
- Procurement Strategy
- Information Governance Strategy
- ICT Strategy
- Estates Strategy
- Customer Strategy

Functions at Head of Service Level

- Financial Governance
- Financial Planning
- Teesside Pension Fund
- Strategy Information and Governance
- Legal Services
- Democratic Services including Registrars and Coroners Services
- Revenues and Benefits
- Human Resources
- ICT

Other Roles

- Responsibility (jointly with Deputy Mayor for Digital City Business Trading Ltd including appointment of suitable Directors to act on the Council's behalf.
- Liaison with Internal and External Audit as necessary
- Representation at NEREO/NEPC
- Representation at NEPO
- Corporate governance/decision making

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.

Executive Portfolio:	Executive Member for Regeneration
Portfolio Holder:	Councillor Eric Polano
Lead Officer:	Director of Regeneration and Culture

SCOPE OF PORTFOLIO

The Executive Member for Regeneration will have responsibility for delivering the Mayor's Priorities with regard to ensuring a fair access to high-quality homes, fair access to secure, well-paid jobs and meaningful training, strengthening and diversifying our local economy, and strengthening our transport links.

The Executive Member for Regeneration will be responsible for Council policy on:

- Transportation
- Inward investment
- Economic development
- Housing development
- Planning and Building Control

Policy Framework

- The Local Plan
- Local Transport Plan

Other Plans and Strategies

- Investment Prospectus
- Regeneration service plan
- Policies and strategies for housing activity
- Development briefs and master plans
- Public rights of way
- Surface water management
- Selective Landlord Licensing

Service Functions

- Economic Growth
- Capital Projects
- Housing Growth
- Development Control
- Planning Policy
- Building Control
- Transport
- Infrastructure

In circumstances where it is considered that an Executive Member would have a prejudicial interest the matter will be referred to the Deputy Mayor.

THE MAYOR'S EXECUTIVE:

Portfolio	Name	Address	Ward
Executive Member for Culture, Communities and Education	Councillor Mieka Smiles	66 Mallowdale Nunthorpe Middlesbrough TS7 0RG	NUNTHORPE
Executive Member for Environment and Finance and Governance	Councillor Barrie Cooper	68 Hesleden Avenue Acklam Middlesbrough TS5 8RQ	NEWPORT
Executive Member for Regeneration	Councillor Eric Polano	2 Muston Close Acklam Middlesbrough TS5 7JR	ACKLAM

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Report of:	The Monitoring Officer
Submitted to:	Council – 26 May 2021
Subject:	Council Committees - Establishment - Terms of Reference - Allocation of Places - Memberships - 2021 - 2022

Summary

Proposed decision(s)
<ol style="list-style-type: none"> 1. The annual meeting provides an opportunity for the Council and Executive to review its decision-making and that the committees, sub-committees, boards, panels and working groups be established, and the terms of reference as detailed in the attached Appendix be approved. 2. That, subject to receipt of nominations to vacancies or amendments to places indicated in the attached schedules, Council approves the places allocated in accordance with the wishes of the political groups and other councillors as shown. 3. That the membership, size and terms of reference of the Executive, its sub-committees and advisory bodies approved by the Mayor for 2021 onwards as set out in Schedule A in the Appendix to the report, be noted. 4. That the vacancies listed at Paragraph 6 be filled in accordance with political group and other councillors preferences.

Report for:	Key decision:	Confidential:	Can be called-in:
Decision	No	No	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Not applicable	Not applicable	Not applicable

Ward(s) affected
Not applicable

What is the purpose of this report?

1. To recommend the establishment of committees, sub committees, boards, panels and working groups for the 2021-2022 Municipal Year, or until amended by Council, (whichever is the latter).

Why does this report require a Member decision?

2. The report is necessary as it provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.

What decision(s) are being asked for?

3. The annual meeting provides an opportunity for the Council and Executive to review its decision-making and committee structures and make any necessary changes.
4. Schedule A sets out details of Executive Sub-Committees and Advisory Bodies agreed by the Mayor. Schedules B and C identify the nominations received from the various groups and individual councillors for places on the committees to be established by Council. Wherever possible, independent members, or members who are entitled to request seats from the spare places, will be awarded at least their first choice place.
5. A number of Committees, as indicated in the schedule, will need to be appointed at a later date, due to the make-up of the membership.
6. That, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules, Council approves (a) the places allocated in accordance with the wishes of the political groups and other councillors as shown and (b) fills the following vacancies:

Schedule C

Ad Hoc Scrutiny Panel

2 Vacancies

Constitution and Members' Development Committee

1 Vacancy: 1 nomination: Councillor Coupe

Corporate Health and Safety Committee

1 Vacancy: 1 nomination: Councillor Coupe

Licensing Committee

2 Vacancies

Works Council

1 Vacancy

Other potential decisions and why these have not been recommended

7. Not applicable

Impact(s) of recommended decision(s)

Legal

8. No impact.

Financial

9. No impact.

Policy Framework

10. Not applicable. The report does not propose an amendment to the policy framework.

Equality and Diversity

11. Not applicable.

Risk

12. Not applicable

Actions to be taken to implement the decision(s)

13. Appoint Members to Committees in accordance with their preference.

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**MIDDLESBROUGH COUNCIL
COMMITTEES, MEMBERSHIPS
AND TERMS OF REFERENCE
FOR THE EXECUTIVE
(EXCLUDING PORTFOLIOS)
AND
COMMITTEES OF THE COUNCIL
2021/2022**

CONTENTS

Committee	Page Number
Executive	3
EXECUTIVE ADVISORY BODIES/COMMITTEES/SUB-COMMITTEES	
SCHEDULE A	
Executive Sub-Committee for Property	4
COMMITTEES OF THE COUNCIL	
SCHEDULE B	
Casino Licensing Sub-Committee	6
Licensing Sub-Committee (General)	6
Licensing Sub-Committees (A, B and C)	7
Live Well South Tees Board	7
SCHEDULE C	
Chief Officer Appointments Committee	8
Chief Officer Appointments Committee – Joint Appointment Panel	9
Constitution and Members’ Development Committee	9
Corporate Affairs and Audit Committee	10
Corporate Health and Safety Committee	12
Corporate Parenting Board	12
Licensing Committee	13
Overview and Scrutiny Board	14
Ad Hoc Scrutiny Panel	15
Adult Social Care and Services Scrutiny Panel	16
Children and Young People’s Learning Scrutiny Panel	16
Children and Young People’s Social Care and Services Scrutiny Panel	17
Culture and Communities Scrutiny Panel	18
Economic Development, Environment and Infrastructure Scrutiny Panel	18
Health Scrutiny Panel	19
Local Plan Working Group	20
Planning and Development Committee	20
Staff Appeals Committee	21
Standards Committee	21
Teesside Pension Board	22 + APP B
Teesside Pension Fund Committee	23 + APP A
Works Council	24

EXECUTIVE 2021/2022

Membership/Portfolios: The Mayor plus up to nine Executive Members

Chair: The Mayor (also has responsibility for portfolios of Adult Social Care and Public Protection and Children's Safeguarding:

TITLE OF PORTFOLIO:

EXECUTIVE MEMBERS:

Executive Member for Culture, Communities and Education	Councillor Smiles
Executive Member for Environment and Finance and Governance	Councillor Cooper
Executive Member for Regeneration	Councillor Polano

Terms of Reference:

Notwithstanding the fact that the Executive will consider matters which are required of it by legislation and the Council's Constitution; it will also consider issues which:

- a) include the Council's policy plans and budget;
- b) under the Executive Scheme of Delegation is, as directed by the Mayor, a matter to be determined by the Executive;
- c) are key decisions referred to the Executive by the Mayor, Executive Members, Executive Body or Officer for determination;
- d) may be submitted for information purposes;
- e) may be referred to the Executive by a non-executive body (including outside bodies) wishing to seek its views;
- f) arise out of or in connection with the Council's Scrutiny procedures;
- g) any other issues it is felt appropriate to consider.

ADVISORY BODIES/COMMITTEES/SUB- COMMITTEES OF THE EXECUTIVE 2019/2020

The following executive committees and other bodies fall within the requirements of the Local Government and Housing Act 2000 and do not need to comply with the proportionality rules under Sections 15 and 16 of the Local Government and Housing Act 1989.

EXECUTIVE SUB-COMMITTEE FOR PROPERTY (4) ALL MEMBERS OF EXECUTIVE

Membership/Restrictions:	Executive Members only Need not be politically balanced
Chair:	The Mayor
Members:	Councillors Cooper, Polano and Smiles
Terms of Reference:	

When not referred to the Mayor, Executive or Executive Member to determine, the Executive Sub-Committee for Property is delegated the following powers:

- To determine the Council's corporate property priorities.
- To approve the allocation of resources from the Small Scheme Allocation budget.
- To be consulted upon the capital programme.
- To determine 'in year' changes to the new start investment programme and small scheme allocation projects should it become necessary.
- To consider and determine the acquisition and disposal of assets (including land and buildings), other than equipment, plant and machinery for resale, in accordance with the requirements of Financial Regulations and Contract Standing Orders.
- To be consulted upon planning brief proposals.
- To establish effective communication channels to cascade the Council's corporate property priorities.

**COMMITTEES OF THE COUNCIL
2021/2022**

The following Council/statutory committees and other bodies deal with matters which fall outside the requirements of Sections 15 and 16 of the Local Government and Housing Act 1989 in relation to political balance rules.

THE FOLLOWING SUB COMMITTEE TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

CASINO LICENSING SUB-COMMITTEE (3)

3 Members of Licensing Committee plus 3 named substitute members from Licensing Committee

Political balance rules do not apply

Membership/Restrictions: Must be members of Licensing Committee

Chair: Councillor

Members: Councillors (2 vacancies)

Substitute Members: 3 vacancies (for named substitutes, must be Members of Licensing Committee)

Terms of Reference:

To determine stages 1 and 2 of the large casino competition in accordance with the procedures and consideration in the application pack, the Gambling Act 2005 and any regulations, code of practice and guidance.

LICENSING SUB-COMMITTEE (GENERAL) (3)

Political balance rules do not apply with the exception when dealing with licences under the Scrap Metal Dealers Act 2013

Membership/Restrictions: Any member of the Licensing Committee may substitute, providing they have received any necessary training.

Chair and two other members of Licensing Committee on a rota basis.

Chair: Councillor
(as Chair of Licensing Committee)

Terms of Reference:

To have delegated powers to exercise the functions of the Council to consider,

hear and decide upon applications, renewals, variations and revocations of licences under the Scrap Metal Dealers Act 2013.

LICENSING SUB-COMMITTEES (A, B, C) (3 (Chairs) plus 2 others per sub-committee from members of Licensing Committee on a rota basis)

Political balance rules do not apply

Membership/Restrictions: Appointed under the Licensing Act 2003 and Gambling Act 2005

Any member of the Licensing Committee may substitute, providing they have received any necessary training

Sub-Committee A

Chair: Councillor
(as Chair of Licensing Committee)

THE FOLLOWING LICENSING SUB COMMITTEES TO BE APPOINTED AT FIRST MEETING OF FULL LICENSING COMMITTEE

Sub-Committee B

Chair: Councillor

Sub-Committee C

Chair: Councillor
Terms of Reference:

To have delegated powers to exercise the functions of the Licensing Authority to hear and decide upon licensing applications requests and referrals under the Licensing Act 2003 and the Gambling Act 2005 except in so far as such functions are delegated to an officer.

LIVE WELL SOUTH TEES BOARD (5)

5 Elected Members:

Mayor or Deputy Mayor (Chair),
Executive Member for Culture, Communities and Education plus statutory council officers and representatives from health.

Membership/Restrictions:

In a departure from the Council's Procedure Rules the following will apply to meetings of the committee:

- Quorum: At least 50% of the members are present. This should include the Chair or Vice Chair, at least one CCG representative and an officer of the Local Authority.

- Substitution: In order to ensure consistency and ability for senior decision-making, ad-hoc substitutions will not be allowed. Each member of the group to nominate one appropriate deputy.
- Voting: Decisions will be reached through a majority vote. The Chair to hold a casting vote.

Voting Members

Elected Members:

Council Officers:

Sue Butcher	Executive Director of Children's Services
M Adams	Director of Public Health
Patrick Rice	Director Adult Social Care Redcar & Cleveland Council
Erik Scollay	Director Adult Social Care and Health Integration

Non Voting Members

Supporting Officers

Chief Executive, Middlesbrough Council
Managing Director Redcar and Cleveland Council

**COMMITTEES OF THE COUNCIL
2021/2022**

The following Committees/Sub-Committees are appointed in accordance with Sections 15 and 16 of the Local Government and Housing Act 1989 and Local Government (Political Groups and Committees) Regulations 1990 and for which political balance rules will apply.

CHIEF OFFICER APPOINTMENTS COMMITTEE (7) 3 LAB: 2 MIG: 2 MICA

Mayor, Deputy Mayor and relevant portfolio holder

Membership/Restrictions: The Committee to consist of at least one member of the Executive.

Appointment of the Chief Executive will be approved by the full Council following recommendation by the Appointments Committee

Chair: **Nomination for Councillor Mawston**

The Mayor: A Preston

Members: Councillors Cooper, Polano, Rostron, M Storey, Thompson, Waters

Plus Relevant portfolio holder

Terms of Reference:

The Committee will have delegated powers to:

1. Shortlist, interview and make permanent appointments to the posts of Directors.
2. Shortlist, interview and make recommendations for the interim and permanent appointment of the Head of Paid Service; Chief Finance Officer and the Council's Monitoring Officer role, subject to no objections being submitted by the Executive. The appointment of the Head of Paid Service (Chief Executive) will be subject to Full Council approval.
3. Establish a Joint Appointment Panel to consider Joint Authority / Partner Organisation vacant posts at Director level and above. Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable. The Chair to be appointed at the joint meeting.

4. Interim appointments of Directors, for 6 months or less are delegated to the Head of Paid Service. Longer and permanent appointments to be reserved to the Chief Officer Appointments Committee.
5. To undertake disciplinary procedures in relation to statutory officer appointments: Head of Paid Service, Monitoring Officer and Chief Finance Officer.
6. To undertake disciplinary and/or dismissal procedures in relation to Chief Officers, other than the Head of Paid Service, Monitoring Officer, and Chief Finance Officer. Dismissal of the statutory officers is reserved to Full Council.
7. To consider grievances, submitted by Chief Officers, at stage 2 of the Council's grievance policy in circumstances where, in the opinion of the Monitoring Officer/Director of Legal and Governance, following consultation with the Head of Democratic Services and Head of Human Resources, it would be prejudicial to the fair consideration of the grievance for it to be considered by an Executive Director or the Chief Executive.

**CHIEF OFFICER APPOINTMENTS COMMITTEE – JOINT APPOINTMENT PANEL
2 LAB: 1 MIG: 1 MICA**

Comprising of up to 4 members of the Chief Officer Appointments Committee selected by Democratic Services on a post by post basis. The selection will be politically balanced where reasonably practicable.

Membership:

Councillor Cooper, Mawston, Rostron and M Storey

The Chair to be appointed at the joint meeting.

Terms of Reference:

To consider Joint Authority / Partner Organisation vacant posts at Director level and above.

**CONSTITUTION AND MEMBERS' DEVELOPMENT COMMITTEE (9)
3 LAB: 1 CON: 3 MIG: 2 MICA (1 SPARE)**

Chair of Council

Vice-Chair of Council

Deputy Mayor

Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: **Nomination for Councillor J Hobson/Rostron**

Vice-Chair: **Nomination for Councillor Bell/Thompson**

Members: Councillors: Helloui, Hubbard, Rooney, Saunders,
M Storey and Wright
(Nomination from Councillor Coupe for spare)

Terms of Reference:

1. To be responsible for reviewing and recommending to Council changes to the Constitution.
2. To be responsible for advising and making recommendations to the Council on any matter relating to civic and ceremonial functions of the Council.
3. To develop and review the Member Development Policy.

CORPORATE AFFAIRS AND AUDIT COMMITTEE (7)

3 LAB: 2 MIG: 2 MICA

Plus up to 2 Independent Non Elected Members without voting rights in respect of items 4 to 9 of the undermentioned terms of reference

Membership/Restrictions: No Executive Members

Chair: Nomination for Councillors Hubbard and Rooney

Vice-Chair: Nomination for Councillor Platt

Members: Councillors Higgins, J Hobson, Mawston, Wright

Terms of Reference:

To have delegated powers to:

1. Deal with any matter, which is not an executive function and that has not been delegated to any other committee of the Council.
2. Grant dispensations to Councillors, Co-opted Members and Parish Council Members from the requirements relating to declarations of interest as set out in Section 32 of the Localism Act 2011.
3. Consider any items of urgency that would require the approval of the Council, as determined by the Chief Executive in consultation with the Chair of the Council and the Leader of the Majority Group.
4. External Audit Functions
 - (a) To advise on the appointment of the Council's external auditor.
 - (b) To discuss with the external auditor the nature and scope of audit coverage, including value for money (VFM).
 - (c) To review external audit reports and annual audit letters, together with the management response and make recommendations to the Executive.

- (d) To examine any other concerns of the external auditors.
5. Internal Audit Functions
- (a) Monitor the progress and performance of internal audit.
 - (b) To review the internal audit annual plan.
 - (c) To consider significant findings of Internal audit reviews and investigations together with management responses and monitor implementation of agreed recommendations.
 - (d) To advise the Executive on the internal audit function, resourcing and standing within the Authority.
 - (e) To ensure co-ordination between internal and external auditors.
 - (f) To consider the Audit Manager's annual report and comment annually on the adequacy and effectiveness of internal audit control systems within the Council.
6. Risk Management and Business Continuity Functions
- (a) To support and monitor the implementation and ongoing processes for identifying and managing key risks of the Authority.
 - (b) To ensure that effective and proper processes and procedures are in place to ensure business continuity of the Council.
7. Internal Control Functions
- (a) To review and approve the Statement of Internal Control.
 - (b) To monitor the Council's compliance with its own published standards and controls and recommend any necessary changes to Financial Regulations and Contract Standing Orders.
8. Corporate Governance
- (a) Keeping under review the Council's arrangements for Corporate Governance and proposing from time to time necessary actions to ensure compliance with best practice.
 - (b) To keep under review corporate policies such as the Public Information Disclosure Code (Whistleblowing), Anti-fraud Strategies, Data Quality and Diversity Policies.
 - (c) Ensuring that effective systems are in place that will underpin the processes of the Council and ensure the highest standards in respect of audit and corporate governance matters.
9. Reporting

To report to the Executive or to the Council as appropriate, with findings and recommendations.

CORPORATE HEALTH AND SAFETY COMMITTEE (10)

4 LAB: 1 CON: 3 MIG: 2 MICA: 1 SPARE

1 SEAT: Deputy Mayor

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Membership/Restrictions: Nil
(Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: **Nomination for Councillor Branson**

Vice-Chair: **Invite Nominations**

Members: Councillors Arundale, Coupe, McCabe, Cooper, Polano, Rooney, Waters
One nomination for spare: Councillor Coupe

Purpose

To oversee health and safety performance within the Council and recommend appropriate improvement action.

Terms of Reference

1. Promote a positive health and safety culture within Middlesbrough Council.
2. Monitor progress of health and safety performance, receiving reports from the corporate Health and Safety Committee as appropriate.
3. Be briefed on investigations into all reportable and other significant incidents and discuss the effectiveness of mitigation activity.
4. Consider the findings of relevant reports impacting upon health and safety within the Council, including reports provided by enforcing authorities.
5. Consider relevant health and safety matters raised by the Steering Group.
6. Report to full Council as appropriate.

CORPORATE PARENTING BOARD (9) plus Ex-Officio Members and Ex-Officio Officers

3 LAB: 1 CON: 3 MIG: 2 MICA

Deputy Mayor
Chair of Overview and Scrutiny Board

Membership/Restrictions: Nil

Chair: **Nomination for Councillors Davison and Hellaoui**

Vice-Chair: **Nomination for Councillors Garvey and Higgins**

Members: Councillors Cooper, C Hobson, Saunders, Uddin and Wright

Ex-Officio Members: Deputy Mayor

Ex-Officio Officers: Head of Paid Service
Director of Children's Care
Director of Education
Director of Prevention and Partnership

Terms of Reference - Corporate Parenting Board

To be responsible for the Council's role as a Corporate Parent to those children and young people who are looked after and accommodated by the local authority, that responsibility to also include:

1. ensuring that the education, health, and social needs of children Looked After by the Authority are met;
2. developing effective corporate responses to fulfil the Authority's responsibilities as a corporate parent;
3. to implement changes to policy and practice, and inform service development in the context of corporate parenting;
4. the dissemination of information, concerned with its responsibilities associated with corporate parenting, to all elected Members and relevant staff; and
5. the implementation, maintenance, and review of this Council's 'Corporate Parenting and Strategy' document.

LICENSING COMMITTEE (14)

5 LAB: 1 CON: 4 MIG: 3 MICA: 2 SPARE

Membership/Restrictions: No members of Planning and Development Committee

Chair: **Nomination for Councillor Arundale and J Walker**

Vice-Chair: **Invite Nominations**

Members: Councillors Bell, Dean, Higgins, Hill, C Hobson, Jones, Lewis, Polano, Smiles, S Walker

Terms of Reference:

To have delegated powers to exercise the functions of the Council in relation to all licensing functions except insofar as such functions are delegated to an officer.

**OVERVIEW AND SCRUTINY BOARD (13)
SCRUTINY PANEL CHAIRS OF 6 SCRUTINY PANELS WITH VOTING RIGHTS**

3 LAB, 2 MIG: 2 MICA: PLUS 4 Co-opted Members with voting rights * PLUS up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Nomination for Councillor Saunders and Thompson
Vice- Chair:	Nomination for Councillor Mawston and M Storey
Politically Balanced Members:	Councillors, Bell, Hellaoui, C Hobson, Mawston, Saunders, M Storey
Chair of Scrutiny Panel Ex Officio Voting Members:	6 Chairs of Scrutiny Panels Nominations: Coupe Garvey/Uddin, Hellaoui/Hill, Lewis/McIntyre, Platt, S Walker
Co-opted Members:	Parent Governor x 2 * Church of England * Roman Catholic Church*
Added Members:	Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

The Overview and Scrutiny Board will have delegated power to appoint and disband such scrutiny panels as it thinks fit, and if appropriate after receiving a report from a scrutiny panel, will exercise the following functions of the Council:-

- (a) On behalf of the Council to scrutinise executive decisions.
- (b) On behalf of the Council to scrutinise recommendations by the Executive to the Council.
- (c) Following use of the Council's Call-in procedure to refer back executive decisions once only, PROVIDED that the decision in question shall not already have been actioned. References back must contain details of the Board's concerns together with any revisions proposed.
- (d) To scrutinise the performance of Council services.
- (e) To scrutinise statutory plans of the Council.
- (f) To invite attendance by appropriate individuals to advise (as an 'expert witness') the Board in exercising its role. Such individuals will have expertise in the area subject to scrutiny; e.g. they may be a service user or a professional in the relevant discipline.

- (g) To question members of the executive relating to the scrutiny of executive decisions and recommendations and the performance of Council services.
- (h) To question chief officers, or any other officer after consultation with the chief officer, relating to the scrutiny of service performance and reports on which executive decisions are based.
- (i) To make recommendations to the Council on issues arising from scrutiny of executive decisions, recommendations and performance including for example recommendations that an area of Council policy should be reviewed. Such recommendations must be contained in a report which the executive will see, and have the opportunity to comment on, in draft form before it is finalised and submitted to Council.
- (j) To monitor compliance with audit, external inspectorate reports following their consideration and adoption by the Executive and Council.
- (k) To scrutinise and monitor matters relating to Council budgets, audit and resources issues.
- (l) To refer any significant internal control issues to the Corporate Affairs and Audit Committee.
- (m) To review or scrutinise the decisions made, or other action taken, in connection with the discharge by the responsible authorities of their crime and disorder functions, and
- (n) To make reports or recommendations to the local authority with respect to the discharge of those functions.
- (o) To consider Councillor Calls for Action.

* NB Church and Parent Governor Co-opted Members will exercise their vote only when the Board considers any education or education related matters.

AD HOC SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights 2 SPARES

Membership/Restrictions: Cannot include members of the Executive

Chair: Usually Chair OSB

Members: Councillors Coupe, Rooney, Saunders, M Storey
Thompson, J Walker

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To undertake scrutiny examination on corporate issues as directed by the Overview and Scrutiny Board.

ADULT SOCIAL CARE AND SERVICES SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Nomination for Councillor Platt and J Walker
Vice-Chair:	Nomination for Councillor Wilson
Members:	Councillors Coupe, Davison, Jones, Purvis, Rooney, Uddin
Added Members:	Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to social care and adult services including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to social care and adult services which affect the area or its inhabitants, including services provided by external organisations or bodies.

CHILDREN AND YOUNG PEOPLE'S LEARNING SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions:	Cannot include members of the Executive
Chair:	Nomination for Councillor Hellaoui and Hill
Vice-Chair:	Nomination for Councillor Mason
Members:	Councillors Garvey, Jones, Mawston, Nugent, P Storey, Wilson

Co-opted Members: Parent Governor x 2*
Roman Catholic Church*
Church of England *

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children and learning including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to education and learning which affect the area or its inhabitants, including services provided by external organisations or bodies.

CHILDREN AND YOUNG PEOPLE'S SOCIAL CARE AND SERVICES SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions: Cannot include members of the Executive

Chair: **Nomination for Councillor Garvey and Uddin**

Vice-Chair: **Nomination for Councillor Dodds**

Members: Councillors Higgins, Jones, Nugent, M Storey, J Walker, Wilson

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to children and learning including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.

- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to social care and services which affect the area or its inhabitants, including services provided by external organisations or bodies.

CULTURE AND COMMUNITIES SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

- Membership/Restrictions: Cannot include members of the Executive
- Chair: **Nomination for Councillor Lewis and McIntyre**
- Vice-Chair: **Invite Nominations**
- Members: Councillors Arundale, Dean, Dodds, Mason, McCabe, Rostron, Wilson
- Added Members: Up to a maximum of 2 non-voting, non-elected Members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to culture and communities including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to culture and communities which affect the area or its inhabitants, including services provided by external organisations or bodies.

ECONOMIC DEVELOPMENT, ENVIRONMENT AND INFRASTRUCTURE SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

- Membership/Restrictions: Cannot include members of the Executive

Chair: **Nomination for Councillor Furness and S Walker**

Vice-Chair: **Nomination for Councillor Arundale**

Members: Councillors Branson, Coupe, Hubbard, Mawston, Saunders, M Storey

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

To make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to economic development, environment and infrastructure including:

- (a) Decisions made or actions taken in connection with the discharge of any of the Council's functions.
- (b) Existing and proposed policies and strategies, including those of the Council and those produced at a national level.
- (c) Service provision.
- (d) Performance information.
- (e) Any matters relating to economic development, environment and infrastructure which affect the area or its inhabitants, including services provided by external organisations or bodies such as the management of flood risk.

HEALTH SCRUTINY PANEL (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: PLUS up to 2 Added Members without voting rights

Membership/Restrictions: Cannot include members of the Executive

Chair: **Nomination for Councillor Coupe and Rooney**

Vice Chair: **Invite Nominations**

Members: Councillors Arundale, Bell, Davison, Hellaoui, Mawston, McIntyre, P Storey

Added Members: Up to a maximum of 2 non-voting, non-elected members whose term of office will be for the duration of any particular scrutiny investigation

Terms of Reference:

1. To investigate and make recommendations to the Overview and Scrutiny Board in respect of the scrutiny of all matters relating to public health and health service provision, in line with the powers granted in the Health and Social Care Act 2012 and delegated by full Council.
2. To be the statutory consultee, or jointly with other local authorities where appropriate, on any statutory consultations held by the local NHS in pursuance of the Health and Social Care Act 2012 in line with the delegation of such powers by full Council.

LOCAL PLAN WORKING GROUP (8)

Mayor
 Deputy Mayor
 Executive Member for Culture, Communities and Education
 Executive Member for Environment and Finance and Governance
 Executive Member for Regeneration
 Chair of Planning and Development Committee
 Vice-Chair of Planning and Development Committee
 Added Member: Councillor D Rooney

Membership/Restrictions: Working Group
 Need not be politically balanced

The Mayor A Preston

Chair: Councillor

Members: Councillors Cooper, Polano, Rooney, Smiles

Terms of Reference:

To guide the preparation of the Local Plan relating to changes to the planning system proposed in the Planning and Compulsory Purchase Bill, including associated changes in planning advice and guidance.

PLANNING AND DEVELOPMENT COMMITTEE (10)

4 LAB: 3 MIG: 2 MICA, 1 CON

Membership/Restrictions: No members of Licensing Committee

Chair: **Nomination for Councillor J Hobson and J Rostron**

Vice-Chair: **Nomination for Councillor Coupe**

Members: Councillors Branson, Cooper, Dodds, Garvey, Nugent, Thompson, Wilson

Terms of Reference:

To have delegated powers to exercise the powers of the Council to deal with all planning and development functions, except insofar as such functions are delegated to an officer.

STAFF APPEALS COMMITTEE (9)

3 LAB: 1 CON: 3 MIG: 2 MICA:

Membership/ Restrictions: Chair and two other Members to be selected from the full committee to sit at each panel meeting. Panel meetings need not be politically balanced.

Should not have had any previous involvement with the matter under consideration.

Chair: **Nomination for Councillor Bell and Dean**

Vice-Chair: **Nomination for Councillor Sands**

Members: Councillors Cooke, J Hobson, McCabe, Rooney, Smiles, Waters

Terms of Reference:

To have delegated powers to hear relevant staff appeals.

STANDARDS COMMITTEE (9)

3 LAB: 1 CON: 3 MIG: 2 MICA: Plus, if required, 2 Parish Council representatives (1 Nunthorpe Parish Council and 1 Stainton and Thornton Parish Council)

Membership/Restrictions: Appointed under the Localism Act 2011

Chair: Nomination for Mawston

Vice Chair: Nomination for Councillor Saunders

Members: Councillors Dean, Hill, Rooney, Rostron, M Storey, S Walker and Waters

Terms of Reference:

1. To make reports or recommendations to the Council in relation to:-
 - a) the approval by the Council of local codes of conduct for Members and officers, codes of practice, standing orders and protocols, taking account of national models and guidance or case tribunals.
 - b) the implementation of local codes of conduct etc, and the dissemination throughout the Authority of information and guidance on their operation.
 - c) consideration of any reports relating to the conduct of Members or officers which may be referred to it by the Council's Chair, Monitoring Officer or by the Director of

Strategic Resources under section 114 of the Local Government Finance Act 1988 in consultation with the Monitoring Officer, including issues relating to Members' and officers' interests and the maintenance and management of any relevant registers of interests.

- d) consideration of relevant reports referred by the Monitoring Officer and Section 151 Officer and make recommendations thereon to the Council as necessary.
2. The determination, following an investigation, of allegations of breaches of Members' Codes of Conduct within such statutory provisions or guidance as may exist.
3. To maintain an overview of the whistle-blowing policy, complaints handling and Ombudsman Investigations.
4. Discharge of all of the above functions required by the Localism Act 2011 in relation to Parish Councils.

TEESSIDE PENSION BOARD (1)

Membership:

A total of three employer representatives shall be appointed to the Board from the following sources:

- (a) In the first year of the board

One employer representative shall be appointed by the Administering Authority.

One employer representative shall be appointed from the Councils of Hartlepool, Redcar and Cleveland, and Stockton-on-Tees.

One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

- (b) Thereafter

i. Two employer representatives shall be appointed from the Councils of Hartlepool, Middlesbrough, Redcar and Cleveland, and Stockton-on-Tees.

ii. One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

Member: Executive Member for Environment, Finance and Governance

For Terms of Reference, please see Appendix B

TEESSIDE PENSION FUND COMMITTEE (9)

3 LAB: 1 CON: 3 MIG: 2 MICA

Plus one Borough Council Member from Hartlepool, Redcar and Cleveland and Stockton on Tees Borough Councils.

A representative of the other scheme employers in the Teesside Pension Fund the accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Two representatives of the scheme members of the Teesside Pension Fund, appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Named substitutes are permitted providing they satisfy the knowledge and skills policy of the pension fund.

Voting rights are held by all members including the scheme member representatives as long as they are not employees of Middlesbrough Council

Membership/Restrictions: Only a Middlesbrough Councillor may be the Chair and the Chair and the Vice Chair will be elected by members of Middlesbrough Council).

The representative members (for other scheme employers and scheme members), are appointed for a period of no more than six years and may be reappointed for further terms.

Councillors of the participating Councils will have a term of office to the next ordinary local government election following their appointment. They may be reappointed for further terms.

Chair: **Nomination for Councillor Coupe and Furness**

Vice-Chair: **Nomination for Councillor Polano**

Members: Councillors Bell, J Hobson. Rostron, M Storey, S Walker, Waters

One voting representative from each of the following Borough Councils (Hartlepool, Redcar & Cleveland and Stockton).

One representative of the other scheme employers in the Teesside Pension Fund

Two representatives of the scheme members of the Teesside Pension Fund.

For Terms of Reference, please see Appendix A

WORKS COUNCIL (10)

Deputy Mayor plus 4 LAB: 3 MIG: 2 MICA: 1 CON 1 SPARE

Membership/Restrictions: Nil (Constitutionally this is not a Committee of the Council and is not a public meeting)

Chair: **Councillor High**

Vice-Chair: Staff Side

Members: Councillors Arundale, Branson, Higgins, Purvis
Hubbard, Rooney, Sands, M Storey

Quorum: 2 Elected Members plus 2 Trade Union representatives to be present

Terms of Reference:

1. To be an advisory body to the Council.
1. To establish regular consultation between elected members of the Council and the recognised trades unions on issues affecting the Council at a strategic level. As this is not a negotiating body, the rights of the trades unions to negotiate issues through the proper negotiating process are preserved.
3. To present resolutions for the Executive's consideration.
4. To discharge any functions specifically assigned to the Works Council.
5. To review annually the operation and performance of the Works Council, including setting and evaluating performance indicators

TEESSIDE PENSION FUND COMMITTEE TERMS OF REFERENCE

Role and Delegated Functions

The Pension Fund Committee's principal aim is to carry out the functions of Middlesbrough Council as the Scheme Manager and Administering Authority for the Teesside Pension Fund in accordance with Local Government Pension Scheme and any other relevant legislation.

In its role as the administering authority, Middlesbrough Council owes fiduciary duties to the employers and members of the Teesside Pension Fund and must not compromise this with its own particular interests. Consequently this fiduciary duty is a responsibility of the Pension Fund Committee and its members must not compromise this with their own individual interests.

The Pension Fund Committee will have the following specific roles and functions, taking account of advice from the Chief Finance Officer and the Fund's professional advisers:

- a) Ensuring the Teesside Pension Fund is managed and pension payments are made in compliance with the extant Local Government Pension Scheme Regulations, Her Majesty's Revenue & Customs requirements for UK registered pension schemes and all other relevant statutory provisions.
- b) Ensuring robust risk management arrangements are in place.
- c) Ensuring the Council operates with due regard and in the spirit of all relevant statutory and non-statutory best practice guidance in relation to its management of the Teesside Pension Fund.
- d) Determining the Pension Fund's aims and objectives, strategies, statutory compliance statements, policies and procedures for the overall management of the Fund, including in relation to the following areas:
 - i) Governance – approving the Fund's Governance Policy and Compliance Statement for the Fund within the framework as determined by Middlesbrough Council and making recommendations to Middlesbrough Council about any changes to that framework.
 - ii) Funding Strategy – approving the Fund's Funding Strategy Statement including ongoing monitoring and management of the liabilities, ensuring appropriate funding plans are in place for all employers in the Fund, overseeing the triennial valuation and interim valuations, and working with the actuary in determining the appropriate level of employer contributions for each employer.
 - iii) Investment strategy - approving the Fund's Investment Strategy Statement and Compliance Statement including setting investment targets and ensuring these are aligned with the Fund's specific liability profile and risk appetite.

- iv) Administration Strategy – approving the Fund's Administration Strategy determining how the Council will the administer the Fund including collecting payments due, calculating and paying benefits, gathering information from and providing information to scheme members and employers.
 - v) Communications Strategy – approving the Fund's Communication Strategy, determining the methods of communications with the various stakeholders including scheme members and employers.
 - vi) Discretions – determining how the various administering authority discretions are operated for the Fund.
- e) Monitoring the implementation of these policies and strategies on an ongoing basis.
- f) In relation to the Border to Coast Pensions Partnership Limited ('Border to Coast'); the Asset Pooling Collaboration arrangements:
- i) Monitoring of the performance of Border to Coast and recommending actions to the Joint Committee, The Mayor or his Nominee (in his role as the nominated person to exercise Shareholder rights and responsibilities), Officers Groups or Border to Coast, as appropriate.
 - ii) Undertake the role of Authority in relation to the Inter Authority Agreement, including but not limited to:
 - Requesting variations to the Inter Authority Agreement
 - Withdrawing from the Inter Authority Agreement
 - Appointing Middlesbrough Council officers to the Officer Operations Group.
- g) Considering the Fund's financial statements and the Fund's annual report.
- h) Selection, appointment, dismissal and monitoring of the Fund's advisers, including actuary, benefits consultants, investment consultants, global custodian, fund managers, lawyers, pension funds administrator, independent professional advisers and AVC provider.
- i) Liaison with internal and external audit, including providing recommendations in relation to areas to be covered in audit plans, considering audit reports and ensuring appropriate changes are made following receipt of audit findings
- j) Making decisions relating to employers joining and leaving the Fund. This includes which employers are entitled to join the Fund, any requirements relating to their entry, ongoing monitoring and the basis for leaving the Fund.
- k) Agreeing the terms and payment of bulk transfers into and out of the Fund.
- l) Agreeing Pension Fund business plans and monitoring progress against them.

- m) Agreeing the Fund's Knowledge and Skills Policy for all Pension Fund Committee members and for all officers of the Fund, including determining the Fund's knowledge and skills framework, identifying training requirements, developing training plans and monitoring compliance with the policy.
- n) Agreeing the Administering Authority responses to consultations on LGPS matters and other matters where they may impact on the Fund or its stakeholders.
- o) Receiving ongoing reports from the Chief Finance Officer, the Head of Investments and Treasury Management and other relevant officers in relation to delegated functions.

No matters relating to Middlesbrough Council's responsibilities as an employer participating within the Teesside Pension Fund are delegated to the Pension Fund Committee.

Composition

(a) Membership

The Teesside Pension Fund Committee will be composed of 15 members. Its membership will include:

- i) Nine Councillors of Middlesbrough Council, determined by the Council.
- ii) One Councillor from each of Hartlepool Borough Council, Stockton Borough Council and Redcar & Cleveland Borough Council.
- iii) One representative of the other Scheme Employers in the Teesside Pension Fund appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.
- iv) Two representatives of the scheme members of the Teesside Pension Fund, appointed in accordance with procedures agreed by the Chief Finance Officer and Monitoring Officer.

Named substitutes are permitted providing they satisfy the knowledge and skills policy of the pension fund.

(b) *Term of office*

- i) The representative members (for other scheme employers and scheme members) are appointed for a period of no more than six years and may be reappointed for further terms.
- ii) Councillors of the participating Councils will have a term of office to the next ordinary local government election following their appointment. They may be reappointed for further terms.

(c) *Quorum.*

A meeting of the Pension Fund Committee shall only be quorate when:

- i) At least eight members are present, and
- ii) At least five of the members present are Councillors of Middlesbrough Council.

(d) *Voting*

Voting Rights are held by all members including the scheme member representatives as long as they are not employees of Middlesbrough Council

(e) *Chairing the Committee.*

- i) Only a Councillor of Middlesbrough Council may be the Chair.
- ii) The Chair will be elected annually by members of Middlesbrough Council.
- iii) The Vice Chair will be elected annually by members Middlesbrough Council.

(f) *Procedure Rules*

The Council's Rules of Procedure, Codes and Protocols will apply to this Committee in the same way as they apply to other Committees unless different provision is made in this article.

Members of the Teesside Pension Board shall be permitted to attend Pension Fund Committee meetings, including exempt items.

(g) *Knowledge and Skills Requirements*

Members of the Committee will be obliged to adhere to the Fund's Knowledge and Skills Policy, including attendance at training events.

(h) *Location*

The Pension Fund Committee may occasionally meet outside of Middlesbrough Council area.

Officers

The Committee may delegate a limited range of its functions to one or more officers of the Authority.

The Pension Fund Committee will be responsible for outlining expectations in relation to reporting progress of delegated functions back to the Pension Fund Committee.

OFFICERS' DELEGATIONS

Chief Finance Officer and Head of Investments and Treasury Management

The day to day management and administration of Teesside Pension Fund matters including ensuring arrangements for investments of assets and administration of contributions and benefits, excluding matters delegated to the Teesside Pension Fund Committee.

OTHER DELEGATIONS RELATING TO BORDER TO COAST

At its meeting on the 15th February 2017, Middlesbrough Council approved its participation, acting as the Administering Authority for the Teesside Pension Fund, in the Border to Coast Pensions Partnership Pooling Arrangement as the Council's approach to pooling investments in accordance with the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016 and the Guidance on Preparing and Maintaining an Investment Strategy. The following are responsibilities delegated relating to this participation (in addition to those mentioned in part (f) of the Teesside Pension Fund Committee responsibilities above).

The Mayor (or whomever he decides to nominate)

The nominated person to exercise the Council's rights as a shareholder in Border to Coast and be its representative at shareholder meetings, on behalf of the Teesside Pension Fund. The responsibilities are as set out in the Shareholders Agreement, Articles, Inter Authority Agreement and any other agreements entered into and include, but are not limited to the following :

- a) to serve a written notice on the Board of the Company to cease to be a Shareholder in the Company
- b) to vote on matters, including the reserved matters in Schedule 1 of the Shareholder Agreement as replicated below:

Reserved Matters

PART A – Matters for approval by all of the Shareholders (unanimous consent required)

1. subject to Financial Conduct Authority (FCA) rules, extend the activities of the Company outside the scope of the Business or close down any operation of the Business;
2. subject to FCA rules, give any guarantee or indemnity outside the ordinary course of the Business to secure the liabilities of any person or assume the obligations of any person (other than a wholly owned subsidiary) (e.g. guaranteeing a lease that does not relate to the Business of the Company);
3. subject to FCA rules, enter into or vary any contracts or arrangements with any of the Shareholders or directors (other than service agreements and letters of appointment as directors) or any person with whom any shareholder or director is connected (whether as director, consultant, shareholder or otherwise) (e.g. any contract which could give preferential rights to a specific shareholder);
4. enter into any agreement not in the ordinary course of the Business and/or which is not on an arm's length basis;
5. enter into or vary any agreement for the provision of consultancy, management or other services by any person which will, or is likely to result in, the Company being managed otherwise than by its directors;
6. change the name of the Company;
7. pass a resolution or present a petition to wind up the Company or apply for an administration order or any order having similar effect in a different jurisdiction in relation to the Company unless in any case the Company is at the relevant time unable to pay its debts within the meaning of section 123 Insolvency Act 1986;
8. reduce or cancel any share capital of the Company, purchase its own shares, hold any shares in treasury, allot or agree to allot, whether actually or contingently, any of the share capital of the Company or any security of the Company convertible into share capital, grant any options or other rights to subscribe for or to convert any security into shares of the Company or alter the classification of any part of the share capital of the Company (in each case other than as expressly permitted by this Agreement and/or the Articles where no prior consent shall be required including, without limitation, pursuant to either clause 4 (Finance & Regulatory Capital) and/or clause 15 (Consequences of Breach) and/or Article 26 of the Articles (Issue of Shares and Pre-Emption Rights));
9. other than as expressly permitted by this Agreement and/or the Articles, redeem or buy any existing Shares or otherwise reorganise the share capital of the Company;
10. admit any person as a member of the Company or an investor in Border to Coast;
11. enter into any partnership, joint venture or profit sharing arrangement with any person (excluding entering into any investment or investment vehicle);
12. alter any of the provisions of the Articles or any of the rights attaching to the Shares;
13. amalgamate or merge with any other company or business undertaking;
14. sell, lease (as lessor), licence (as licensor), transfer or otherwise dispose of any of its material assets otherwise than in the ordinary course of the Business;
15. the removal and replacement of any Interim Directors, but for the avoidance of doubt not including any subsequent or replacement appointments of any director which shall be made under Part B below;
16. commence, settle or defend any claim, proceedings or other litigation brought by or

against Border to Coast, except (i) in relation to debt collection (not exceeding £500,000) in the ordinary course of the Business and (ii) in relation to any investment related claims or proceedings relevant to the ACS or other collective investment vehicles;

17. take out any third party loan(s) in respect of Border to Coast which (in aggregate) exceed the sum of £5,000,000;

18. form any subsidiary of Border to Coast, or acquire any shares in any other company, whether through subscription or transfer, such that the company concerned becomes a subsidiary of Border to Coast;

19. determine the composition, governance arrangements and limits of authority of any and all subsidiaries of Border to Coast;

20. approving and adopting a Subsequent Strategic Plan (including the Annual Budget) and/or amending any such Plan; and

21. make any capitalisation, repayment or other distribution of any amount standing to the credit of any reserve of the Company or pay or declare any dividend or other distribution to the Shareholders save that no consent will be required to pay the B Share Dividend.

PART B – Matters for approval by a Shareholder Majority only

1. enter into or materially vary any licence or other similar agreement relating to intellectual property to be licenced to or by the Company which is otherwise than in the ordinary course of the Business;

2. appoint or remove the auditors of the Company;

3. alter the Company's accounting reference date;

4. make any significant change to any of the Company's accounting or reporting practices other than conforming with any changes made to the accounting standards adopted by the Company;

5. approve the annual accounts of the Company;

6. determine the amount of, or any increase in, remuneration payable to any directors from time to time;

7. establish or amend any pension scheme (i.e. for employees of the Company);

8. subject to FCA rules, enter into any agency, distribution or similar agreement which confers or is expressed to confer any element of exclusivity as regards any goods or services the subject of such agreement or as to the area of the agreement or vary such an agreement to include any such exclusivity;

9. incur in any financial year any item or series of items of capital expenditure including finance leases (but excluding operating leases) of more than £5,000,000 (unless provided for in the Initial Strategic Plan or any Subsequent Strategic Plan);

10. enter into or vary any operating lease either as lessor or lessee, of any plant, property or equipment of a duration exceeding 5 years or involving aggregate premium and annual rental payments in excess of £100,000 (unless provided for in the Initial Strategic Plan or any Subsequent Strategic Plan);

11. adoption of (and any amendment of) any written conflicts policy;

12. approval of any conflict or potential conflict of interest any director may have which would preclude him or her from being included in the quorum of any meeting of the directors;

13. appointment of any subsequent director, any alternate director (who is not at the time a director of the Company) and including, for the avoidance of doubt any subsequent Chair in accordance with the Companies Act 2006 or otherwise; and

14. removal of any director and, for the avoidance of doubt, the Chair in accordance with the Companies Act 2006 or otherwise.

Chairman (or Vice Chairman in their absence) of the Teesside Pension Fund Committee

The nominated representative of the Council on behalf of Teesside Pension Fund on the Border to Coast Pensions Partnership Joint Committee, noting that the Joint Committee shall not making binding decisions on the matters in the Terms of Reference of the Joint Committee but may make recommendations to each Authority to individually determine.

Chief Finance Officer (who is the Section 151 Officer)

- a) The nominated officer to meet and resolve any Deadlock Situation as per Clause 10 of the Shareholder Agreement
- b) The nominated officer to consider and resolve any Dispute as per Clause 13 of the Inter Authority Agreement

**TEESSIDE PENSION BOARD OF MIDDLESBROUGH COUNCIL
TERMS OF REFERENCE**

Introduction

1. This document sets out the terms of reference of the Teesside Pension Board, the Local Pension Board of Middlesbrough Council (the 'Administering Authority') a scheme manager as defined under Section 4 of the Public Service Pensions Act 2013. Middlesbrough Council is the scheme manager for Teesside Pension Fund. The Teesside Pension Board (hereafter referred to as 'the Board') is established in accordance with Section 5 of that Act and under regulation 106 of the Local Government Pension Scheme Regulations 2013 (as amended).
2. The Board is established by the Administering Authority and operates independently of the Committee. Relevant information about its creation and operation are contained in these Terms of Reference.
3. The Board is not a committee constituted under Section 101 of the Local Government Act 1972 and therefore no general duties, responsibilities or powers assigned to such committees or to any sub-committees or officers under the constitution, standing orders or scheme of delegation of the Administering Authority apply to the Board unless expressly included in this document.
4. Except where approval has been granted under regulation 106(2) of the Regulations the Board shall be constituted separately from any committee or sub-committee constituted under Section 101 of the Local Government Act 1972 with delegated authority to execute the function of the Administering Authority.

Interpretation

5. The following terms have the meanings as outlined below:

'the Act'	means The Public Service Pensions Act 2013.
'Administering Authority'	means Middlesbrough Borough Council as manager and administrator of the Teesside Pension Fund.
'the Board'	means the Teesside Local Pension Board, the terms of reference for which are set out in this document
'the Board Secretary'	refers to the Head of Pensions Governance and Investments who has been designated as the Secretary to the Board by the Administering Authority.
'Chief Finance Officer'	means, under Section 151 of the Local Government Act 1972 and as defined in Middlesbrough Council's

Constitution, an officer the Administering Authority is required to have who has a statutory responsibility to ensure the proper arrangement of the authority's financial affairs including the Fund.

- 'the Code'** means the Pension Regulator's Code of Practice No 14 governance and administration of public service pension schemes.
- 'the Committee'** means the Teesside Pension Fund Committee which has delegated decision making powers for the Fund in accordance with Section 101 of the Local Government Act 1972.
- 'the Fund'** means the Teesside Pension Fund managed and administered by the Administering Authority.
- 'the Guidance'** means the guidance on the creation and operation of local pension boards issued by the Shadow Scheme Advisory Board.
- 'Monitoring Officer'** means the officer of the Administering Authority as required under section 5 of the Local Government and Housing Act 1989 as amended by schedule 5 para 24 of the Local Government Act 2000.
- 'the Regulations'** means the Local Government Pension Scheme Regulations 2013 (as amended from time to time), the Local Government Pension Scheme (Transitional Provisions, Savings and Amendment) Regulations 2014 (as amended from time to time) and the Local Government Pension Scheme (Management and Investment of Funds) Regulations 2016 (as amended from time to time) and all including any earlier regulations as defined in these regulations to the extent they remain applicable.
- 'Relevant legislation'** means relevant overriding legislation as well as the Pension Regulator's Codes of Practice, as they apply to the Administering Authority and the Board, notwithstanding that the Codes of Practice are not legislation.
- 'the Scheme'** means the Local Government Pension Scheme in England and Wales.
- 'Scheme Manager'** means Middlesbrough Borough Council as Administering

Authority of the Teesside Pension Fund.

Statement of purpose

6. The Board is responsible for assisting the Administering Authority:

(a) to secure compliance with the Regulations, any other legislation relating to the governance and administration of the Scheme, and requirements imposed by the Pensions Regulator in relation to the Scheme; and

(b) to ensure the effective and efficient governance and administration of the Scheme.

7. The Council considers this to mean that the Pension Board is providing oversight of these matters and, accordingly, the Pension Board is not a decision making body in relation to the management of the Pension Fund. The Board makes recommendations and provides assurance to assist in the management of the Fund.

Duties of the Board

8. The Board should at all times act in a reasonable manner in the conduct of its purpose. It will ensure that in performing their role it is:

- done effectively and efficiently and
- complies with relevant legislation and
- done by having due regard and in the spirit of the Code of Practice on the governance and administration of public service pension schemes issued by the Pensions Regulator and any other relevant statutory or non-statutory guidance.

9. In support of this duty Board members should be subject to and abide by the Code of Conduct for Board members. The Board will adopt Middlesbrough Borough Council's Members' Code of Conduct for this purpose.

Establishment

10. The Board is established on 1st April 2015, as approved by Middlesbrough Borough Council on 1st April 2015. These Terms of Reference were updated by Middlesbrough Borough Council on 26th May 2021.

Membership

11. The Board shall consist of six voting members, as follows:

(a) Three Employer Representatives; and

(b) Three Scheme Member Representatives.

12. There shall be an equal number of Scheme Member and Employer Representatives.

Employer representatives

13. Employer representatives shall be elected members of the scheme employers of the Fund as outlined below. No elected member of the Administering Authority who is responsible for the discharge of any function of the Pension Fund under the Regulations (i.e. a member of the Teesside Pension Fund Committee) may serve as a member of the Board.

14. Employer representatives should be able to demonstrate their capacity to attend and complete the necessary preparation for meetings and participate in training as required.

15. Substitutes shall not be appointed.

16. A total of three employer representatives shall be appointed to the Board from the following sources:

i. Two employer representatives shall be appointed from the separate Councils of Hartlepool, Middlesbrough, Redcar and Cleveland, and Stockton-on-Tees.

ii. One employer representative shall be chosen from all of the other scheme employers of the Teesside Pension Fund.

Scheme member representatives

17. Scheme member representatives shall either be scheme members or have capacity to represent scheme members of the Fund.

18. Scheme member representatives should be able to demonstrate their capacity to attend and complete the necessary preparation for meetings and participate in training as required.

19. Substitutes shall not be appointed.

20. A total of three scheme member representatives shall be appointed from the following sources:

(a) Two scheme member representatives shall be appointed from the recognised trade unions representing employees who are scheme members of the Fund.

(b) One scheme member representative shall be appointed from the pensioner members of the Fund.

21. The scheme member representatives shall represent *all* active, deferred, pensioner and dependant members irrespective of the trades unions affiliation, or lack of it.

Appointments

22. A selection panel consisting of the Chief Finance Officer, Monitoring Officer and Board Secretary shall form an appointment panel and will be responsible for all appointments to the Pension Board.

23. Subject to meeting the arrangements in paragraphs 30 to 35 below a Chair and Deputy Chair shall be appointed for the Board as follows:

- (a) The role of Chair will be rotated every two years with the Deputy Chair. Each of the posts will be held by one employer representative and one scheme member representative.
- (b) The existing Deputy Chair will become the Chair at the point of rotation.
- (c) A new Deputy Chair will be appointed from the appropriate representatives (i.e. employer or scheme member depending on the rotation) by the new Chair of the Pension Board. The Deputy Chair will then take over as Chair after a period of two years.

Duties of chair

24. The Chair of the Board shall:

- (a) ensure the Board delivers its purpose as set out in these Terms of Reference.
- (b) ensure that meetings are productive and effective and that opportunity is provided for the views of all members to be expressed and considered.
- (c) seek to reach consensus and ensure that decisions are properly put to a vote when it cannot be reached.
- (d) agree the agenda for each Board meeting.
- (e) approve minutes for Board meetings having regard to comments from other Board members and other attendees.
- (f) write reports on the work of the Board.
- (g) liaise with the Board Secretary on the requirements of the Board, including advanced notice for officers or advisors to attend and arranging dates and times of Board meetings.
- (h) undertake other tasks that may be requested by the members of the Board, within the remit of these Terms of Reference.
- (i) annually review and report on the performance of the Board.

The decision of the Chair on all points of procedure and order shall be final.

Notification of appointments

25. When appointments to the Board have been made the Administering Authority shall publish the name of Board members on Middlesbrough Council's website and the process followed in the appointment.

Terms of Office

26. The term of office as a member of the Board is four years from the date of the first Board meeting after their appointment.

27. Extensions to terms of office up to a maximum of two years may be made by the Appointment Panel with the agreement of the Board.

28. A Board member may be appointed for further terms of office using the methods set out in paragraphs 13 to 22.

29. Board membership may be terminated prior to the end of the term of office due to:

(a) A member representative appointed on the basis of their membership of the scheme no longer being a scheme member in the Fund.

(b) A member representative no longer being a scheme member or a representative of the body on which their appointment relied.

(c) An employer representative no longer holding the office or employment or being a member of the body on which their appointment relied.

(d) A Board member no longer being able to demonstrate to the administering authority their capacity to attend and prepare for meetings or to participate in required training.

(e) The representative being withdrawn by the nominating body.

(f) A Board member has a potential conflict of interest which cannot be managed in accordance with the Board's conflict policy.

(g) A Board member who is an elected member becomes a member of the Committee.

(h) A Board member who is an officer of the Administering Authority becomes responsible for the discharge of any function of the Administering Authority under the Regulations.

Conflicts of interest

30. All members of the Board must declare to the Administering Authority on appointment and at any such time as their circumstances change, any potential conflict of interest arising as a result of their position on the Board.

31. A conflict of interest is defined as a financial or other interest which is likely to prejudice a person's exercise of functions as a member of the Board. It does not include a financial or other interest arising merely by virtue of that person being a member of the Scheme.

32. On appointment to the Board and following any subsequent declaration of potential conflict by a Board member, the Board Secretary, with the assistance of the Monitoring Officer if required, shall ensure that any potential conflict is effectively managed in line with both the requirements of the Board's conflicts policy and the requirements of the Code.

Knowledge and understanding (including Training)

33. The Board shall establish and maintain a Knowledge and Understanding Policy and Framework to address the knowledge and understanding requirements that apply to Board members under the Act which are:

- a) a member of the Board must be conversant with:
 - i. the legislation and associated guidance of the Local Government Pension Scheme (LGPS), and
 - ii. any document recording policy about the administration of the LGPS which is adopted by the Teesside Pension Fund.

- b) a member of the Board must have knowledge and understanding of –
 - i. The law relating to pensions, and
 - ii. Any other matters which are prescribed in regulations.

It is for individual Board members to be satisfied that they have the appropriate degree of knowledge and understanding to enable them to properly exercise their functions as a member of the Pension Board.

That policy and framework shall set out the degree of knowledge and understanding required as well as how knowledge and understanding is acquired, reviewed and updated.

34. Board members shall attend and participate in training arranged in order to meet and maintain the requirements set out in the Board's Knowledge and Understanding Policy and Framework.

35. Board members shall adhere to the Training and Knowledge Policy document agreed by the Board and amended as necessary.

Meetings

36. The Board shall as a minimum meet two times each year.

37. The Chair of the Board with the consent of the Board membership may call additional meetings.

Quorum

38. A meeting is only quorate when at least one board member representing each of the scheme member and employer side is present, one of whom must be the Chair or Vice Chair.

39. A meeting that becomes inquorate will be rearranged at a time and date that will ensure sufficient members to allow it to be quorate.

Decision making and voting

40. It is expected that the Board will act collectively to reach a consensus.

41. Should it be required that a matter should be put to a vote, each Board Member will have an individual voting right on any matter to be decided. A motion is passed at a meeting of the Board if a majority of voting members are in favour of the motion.

42. A voting member of the Board is not permitted to appoint another voting member as their proxy.

43. The Chair will have a second or casting vote in the case of equality of votes.

44. The results of any voting outcomes will be reported in the Board minutes via reference to the number split of the vote.

Board administration and recommendations to the Pension Committee

45. The Chair shall agree with the Board Secretary an agenda prior to each Board meeting.

46. The agenda and supporting papers will be issued at least five working days in advance of the meeting except in the case of matters of urgency.

47. Draft minutes of each meeting including all actions and agreements will be recorded and circulated to all Board Members within fifteen working days after the meeting and subject to formal agreement by the Board via email or at their next meeting. Any decisions made by the Board should be noted in the minutes.

48. The public minutes may with the agreement of the Board, be edited to exclude items on the grounds that they would either involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A(2) of that Act and/or they represent data covered by the Data Protection Act 1998. Separate exempt minutes will be recorded in relation to such items.

49. The Board Secretary shall ensure that Board members meet and maintain the knowledge and understanding as determined in the Board's Knowledge and Understanding Policy and Framework and other guidance or legislation.

50. The Board Secretary shall arrange such advice as is required by the Board subject to such conditions as are listed in these Terms of Reference for the use of the budget set for the Board.

51. The Board Secretary shall ensure an attendance record is maintained along with advising the Administering Authority on allowances and expenses to be paid under these terms.

52. The Board Secretary shall liaise with the Administering Authority on the requirements of the Board, including advanced notice for officers to attend and arranging dates and times of Board meetings.

Public access to Board meetings and information

53. The Board meetings can be open to the general public (unless there is an exemption under relevant legislation which would preclude part (or all) of the meeting from being open to the general public).

54. The following will be entitled to attend Board meetings in an observer capacity:

- (a) Members of the Committee,
- (b) Any person requested to attend by the Board.

55. Any such attendees will be permitted to speak at the discretion of the Chair.

56. In accordance with the Act the Administering Authority shall publish on the Middlesbrough Borough Council website information about the Board to include:

- (a) The names of Board members and their contact details.
- (b) The representation of employers and scheme members on the Board.
- (c) These Terms of Reference.

57. The Administering Authority shall also publish on the Middlesbrough Borough Council website other information about the Board including:

- (a) Agendas and minutes
- (b) Training and attendance logs
- (c) An annual report on the work of the Board to be included in the Fund's own annual report.

58. All or some of this information may be published using the following means or other means as considered appropriate from time to time:

- (a) On the Middlesbrough Borough Council website.
- (b) On the Teesside Pension Fund website.

(c) As part of the Fund's Annual Report.

(d) As part of the Governance Policy.

59. Information may be excluded on the grounds that it would either involve the likely disclosure of exempt information as specified in Part 1 of Schedule 12A of the Local Government Act 1972 or it being confidential for the purposes of Section 100A (2) of that Act and/or they represent data covered by the Data Protection Act 1998.

60. Board members shall be entitled to attend Pension Fund Committee meetings as observers, including any exempt items.

Expenses and allowances

61.

(a) Subject to (b) below, an allowance will be made to both Employer and Scheme Member Representatives for attending meetings relating to Pension Board business (including attending training) at the rates of £100 per day or £50 per half day.

(b) The allowance will not be paid if the representative is already receiving pay or an alternative allowance in relation to the period, unless it is reduced due to them not attending their normal duties.

62. The Chair of the Pension Board will receive an annual allowance, as set by the Members' Remuneration Panel but will not be entitled to also claim the allowance under paragraph 61 above.

63. All Pension Board members will also be entitled to claim travel and subsistence allowances in accordance with the procedures and allowances that would apply to a Councillor of the Administering Authority.

Budget

64. The Board is to be provided with adequate resources to fulfil its role and a budget will be agreed in advance of each financial year by the Committee. In doing so the budget for the Board will be met from the Fund.

Core functions

65. The first core function of the Board is to assist the Administering Authority in securing compliance with the Regulations, any other legislation relating to the governance and administration of the Scheme, and requirements imposed by the Pensions Regulator in relation to the Scheme. Within this extent of this core function the Board may determine the areas it wishes to consider including but not restricted to:

(a) Review management, administrative and governance processes and procedures in order to ensure they remain compliant with the Regulations, relevant legislation and in particular the Code.

(b) Review the compliance of scheme employers with their duties under the Regulations and relevant legislation.

(c) Monitor complaints and performance on the administration and governance of the scheme.

(d) Review the arrangements for the training of Board members.

(e) Review the complete and proper exercise of employer and administering authority discretions.

(f) Review the compliance of particular cases, projects or process on request of the Committee.

66. The second core function of the Board is to ensure the effective and efficient governance and administration of the Scheme. Within this extent of this core function the Board may determine the areas it wishes to consider including but not restricted to:

(a) Assist with the development of improved customer services.

(b) Monitor performance of administration, against key performance targets and indicators.

(c) Review the risk register as it relates to the Administering Authority function of the authority.

(d) Assist in the development and monitoring of process improvements on request of Committee.

67. In support of its core functions the Board may make a request for information to the Administering Authority with regard to any aspect of the Administering Authority's function. Any such request should be reasonably complied with in both scope and timing.

Administering Authority Consents

68. The Teesside Pension Board shall not:

(a) Question what investments decisions have or have not been made by the Administering Authority or its Committee, for the avoidance of doubt these shall include but not be limited to financial investment decisions and property related investment decisions.

(b) Amend the statements, strategies and reports prepared in compliance with Sections 57 to 61 of the LGPS Regulations.

(c) Consider or become involved in any internal dispute resolution appeals or the process itself.

(d) Enter into contracts on behalf of the Administering Authority.

- (e) Dismiss any members of the Administering Authority.
- (f) Use the Teesside Pension Board to act on behalf of a particular constituency or Pension Fund scheme member in general or in relation to a specific complaint at any time.
- (g) Compromise the Administering Authority's ability to comply with its fiduciary duty to the Pension Fund and its members.

69. The Teesside Pension Board must seek written consent from the Chief Finance Officer before it:

- (a) instructs any external advisor to provide a report of any kind;
- (b) requests any external advisor to attend a meeting of the Teesside Pension Board which shall require any remuneration of any level;
- (c) incurs a cost to the Pension Fund, unless it is explicitly covered within the Board's budget;
- (d) can amend these terms of reference.

Reporting

70. The Board must provide minutes of each meeting to the following Committee meeting.

71. The Board should in the first instance report its requests, recommendations or concerns to the Committee via an official committee report. In support of this any member of the Board may attend a Committee meeting as an observer.

72. Requests and recommendations should be reported under the provisions of paragraphs 67 above.

73. The Board should report any concerns over a decision made by the Committee or the Administering Authority to the Committee subject to the agreement of the majority of Members present.

74. On receipt of a report under paragraph 71 above the Committee should, within a reasonable period, consider and respond to the Board.

Report of:	The Monitoring Officer
Submitted to:	Council – 26 May 2021
Subject:	Appointments by the Council and Executive to Joint Committees and Outside Bodies - 2021 - 2022

Summary

Proposed decision(s)
To consider the appointment of representatives to Joint Committees and Outside Bodies for the Municipal Year of 2021/2022, or until amended by Council/Executive (whichever is the latter).

Report for:	Key decision:	Confidential:	Can be called-in:
Decision	No	No	No

Contribution to delivery of the 2020-23 Strategic Plan		
People	Place	Business
Not applicable	Not applicable	Not applicable

Ward(s) affected
Not applicable

What is the purpose of this report?

1. The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) provide for the discharge of the Council’s functions through executive arrangements.
2. The appendices to the report set out details of the Joint Committees and Outside Bodies to which Middlesbrough Council may make nominations or appointments.

Why is this report necessary?

3. The appointment to Joint Committees and Outside Bodies requires a Council decision.

Report Background

4. The report provides an opportunity for the Council and the Executive to review its appointments to Outside Bodies and to make any necessary changes.

5. The Local Authorities (Functions and Responsibilities) (England) Regulations 2000 (as amended) provide for the discharge of the Council's functions through executive arrangements.
6. The appendices to this report set out details of the joint committees and outside bodies to which Middlesbrough Council may make nominations or appointments and identify:

- (i) proposed representation requiring approval by the Council:

Appendix A – Council nominations

Appendix B – Council/Executive nominations

Nominations within Appendix B are local choice matters which are nominated on a shared basis between Council and Executive.

- (ii) Appendix C - representation approved by the Executive via delegation to the Deputy Mayor as outlined in the Mayor's Executive Scheme of Delegation:

Deputy Mayor – Delegated Authority

The Deputy Mayor has delegated powers:

- a. To appoint to outside bodies, made by the Executive or jointly with Council.
- b. To appoint to Executive Advisory Bodies (Excluding membership to the Full Executive)

RECOMMENDATIONS

7. (i) That, subject to receipt of nominations to the following vacancies or amendments to places indicated in the attached schedules, Council approves the appointments which are the responsibility of the Council.

Appendix A – Council nominations

Durham Darlington Teesside Hambleton Richmondshire and Whitby
STP Joint Committee

1 Vacancy

Tees Valley Health Scrutiny Joint Committee

1 MICA Vacancy

Tees Valley Combined Authority – Overview and Scrutiny Committee

1 Independent Member Vacancy (can be from Independent Groups)

Tees Valley Combined Authority – Audit and Governance Committee

1 Independent Member Vacancy (can be from Independent Groups)

Chemoxy

1 Vacancy (usually Central and North Ormesby Ward Councillors)

Cleveland Show Society Committee

4 Places: 5 Nominations received = VOTE REQUIRED

Nominations: Councillors Bell, C Hobson, J Hobson, Dodds, J Thompson

North East Regional Joint Health Scrutiny Committee

1 Vacancy

Northumbria Regional Flood Defence Committee (will also be required to sit on The Tees Valley Flood Risk Partnership)

1 Vacancy

Tees Valley Community Foundation – The Endowment Funds Advisory Board

1 Vacancy

Appendix B – Council/Executive Appointments

Middlesbrough Voluntary Development Agency

1 Vacancy

Appendix C – Executive Appointments

Resources and Finish Task Group (ANEC)

1 Vacancy

Family Placement Panel

1 Vacancy

Nunthorpe & Marton Playing Fields Association – Management Committee

1 Vacancy

Staying Put Advisory Committee

1 Vacancy

Thorntree Community Hub

2 Places: 3 Nominations: VOTE REQUIRED

Nominations: Councillors Purvis, Thompson and Wilson

- (ii) That Council notes the nomination of representatives/vacancies detailed in Appendix B – Council/Executive appointments and Appendix C – Executive appointments.
- (iii) That the bodies identified in the schedules submitted be regarded as approved duties for the payment of travel and subsistence allowance.
- (iv) That subject to consultation with the Deputy Mayor (for Executive appointments), the Group Leader (where a vacancy rests specifically with that political group), or the Chair of Council (for all other nominations/appointments), the Monitoring Officer be authorised to remove or replace representatives on outside bodies.

Other potential decisions and why these have not been recommended

- 8. No other options were considered.

Impact(s) of recommended decision(s)

Legal

9. The Council is required to fill vacancies in accordance with Local Government legislation.

Financial

10. Not applicable

The Mayor's Vision for Middlesbrough

11. The appointment process is in line with the Mayor's vision for Middlesbrough.

Policy Framework

12. The report does not impact on the overall budget and policy framework.

Wards

13. The report does not impact on wards

Risk

14. Not applicable.

Equality and Diversity

15. An Impact Assessment has not been completed, as the changes will not adversely impact on any individual group.

Actions to be taken to implement the decision(s)

16. Appoint Members to Outside Bodies.

Appendices

Appendix A Joint Committee and Outside Body Appointments by Council
Appendix B Joint Committee and Outside Body Appointments by Council/Executive
Appendix C Joint Committee and Outside Body Appointments by Executive

Background papers

No unpublished background papers were used in the preparation of this report.

MIDDLESBROUGH COUNCIL

JOINT COMMITTEES AND OUTSIDE BODY APPOINTMENTS BY COUNCIL 2021/2022

JOINT COMMITTEES – COUNCIL APPOINTMENTS 2021/2022

Name of Organisation	Purpose of Body	Appointed	Term of Office
JOINT COMMITTEES			
Durham Darlington Teesside Hambleton Richmondshire and Whitby STP Joint Committee	To consider proposals for substantial development and variation to health services as contained in the 'Better Health Programme'	3 representatives: Councillors Coupe, Hellaoui 1 Vacancy	Annually
River Tees Port Health Authority	Reconstituting the harbour authority by whom the harbour is being improved, maintained or managed or altering their constitution and regulating procedure of, or of any committee of the authority and fixing the quorum at a meeting of or of any committee of the authority.	5 representatives: Councillors Coupe, Furness, J Walker, Waters	Annually
South Tees Health Scrutiny Joint Committee	To undertake jointly with Redcar and Cleveland Council, scrutiny of any issue or topic pertaining to the south of the Tees health economy under the powers contained in the Health and Social Care Act 2001, in accordance with agreed protocols.	5 representatives: Councillors Coupe, Hellaoui, Rooney P Storey, G Wilson	Annually
Tees Valley Health Scrutiny Joint Committee	To undertake jointly with the other Tees Valley authorities, scrutiny of any issue or topic in relation to regional and special health services under powers contained in the Health and Social Care 2001 and Section 244-245 of the National Health Act 2006, in accordance with agreed protocol, statutory guidance and Secretary of State Directions.	3 representatives: Councillors Davison, Hellaoui 1 MICA Vacancy	Annually
Tees Valley Combined Authority Board	The Combined Authority Board will monitor and evaluate the operation of the Constitution.	1 representative: The Mayor Substitute	Annually

JOINT COMMITTEES – COUNCIL APPOINTMENTS 2021/2022

Name of Organisation	Purpose of Body	Appointed	Term of Office
Tees Valley Combined Authority – Overview and Scrutiny Committee	The work programme of the Scrutiny Committee is intended to encompass upstream work reviewing the most important strategic decisions and the direction of the TVCA, and ensuring that any decisions which are made by the TVCA are in line with its agreed policies.	3 representatives: Cllr Branson, J Hobson 1 Vacancy for Independent Member	Annually
Tees Valley Combined Authority – Audit and Governance Committee	The Audit and Governance Committee is a key component of the TVCA's corporate governance arrangements and is an important source of assurance about the organisation's arrangements for managing risk, maintaining an effective control environment; reporting on financial and other performance; and for the promotion and maintenance of high standards of conduct by its Members.	Vacancy for Independent Member	Annually
Tees Valley Combined Authority - Transport Committee	To agree any transport related business plans as the TVCA may delegate to the TVTC. To agree national representation (including substitutes) on transport Boards and influencing groups where a Tees Valley representative is required. To delegate any appropriate transport functions by unanimous vote to Constituent Authorities.	Executive Member for Regeneration - Councillor Polano Plus 1 named Substitute	Annually
Tees Valley Combined Authority – Independent Remuneration Panel	One Member with current or recent experience of the Independent Remuneration Panel (this can be an Elected Member or an Independent Member). Members may not be a Member or Substitute Member of the Combined Authority's Cabinet or its Sub Committees	Jim Whiston	Annually
Tees Valley Combined Authority – Education, Employment and Skills Partnership Board	To have responsibility for agreeing all Tees Valley education, employment and skills policy, provisioning and partnership activities for the Combined Authority, including allocating key resources to achieve goals.	Executive Member for Culture, Communities and Education Councillor Smiles	Annually
Tees Valley Combined Authority – Culture and Tourism Thematic Partnership	Executive Member with portfolio responsibility for culture	Executive Member for Culture, Communities and Education Councillor Smiles	Annually

JOINT COMMITTEES – COUNCIL APPOINTMENTS 2021/2022

Name of Organisation	Purpose of Body	Appointed	Term of Office
Chemoxy	Informal meeting which discusses matters of mutual interest between the community, regulators, the Council and the Company.	6 representatives: Cooke, Dodds, J Hobson, Lewis, Waters 1 Vacancy Ward Councillors (Central and North Ormesby)	Annually
Cleveland Building Preservation Trust	To preserve buildings of particular beauty or historical architectural or constructional interest within the Tees Valley area.	1 representative: Cllr Arundale	Annually
Cleveland Combined Fire Authority	To determine policy and strategy relating to the objectives of the Authority and its priorities. Each authority appoints in accordance with own political balance.	4 representatives: Cllrs Higgins, Hussain, Rathmell and Waters	4 year term.
Cleveland Police and Crime Panel	The Panel will have the following powers and responsibilities to: Review the draft Police and Crime Plan; Publicly scrutinise the PCC's Annual Report; Review and scrutinise decisions and actions of the PCC; Review and veto the PCC's proposed precept levels.	3 representatives: Politically Balanced Elected Mayor 1 MICA Councillors Cooper and 1 MIG	Annually
Cleveland Show Society Committee	To promote, organise or stage annually a show to be known as the Cleveland Show comprising agricultural, horticultural and handicraft sections together with any other such sections	4 representatives: Cllr Bell C Hobson J Hobson Dodds J Thompson VOTE REQUIRED	Annually
Durham Tees Valley Airport Consultative Committee	To advise the Managing Director of Durham Tees Valley International Airport on any matter he may refer to them.	1 representative: Cllr Cooper	Annually
Federation of British Cremation Authorities Executive Committee	Trade Association which offers protection to all its members.	1 representative: Bereavement Services Manager	Annually

JOINT COMMITTEES – COUNCIL APPOINTMENTS 2021/2022

Name of Organisation	Purpose of Body	Appointed	Term of Office
Hartlepool Power Station Local Liaison Committee	To act as an advisory and consultative committee on matters relating to the operation of the power station and to liaise with national and local organisations and members of the general community.	4 representatives: Councillors Cooke, McCabe, Polano, M Storey	Annually
Levick Trust	The main task of the Trust is to allocate the tenancies of the bungalows to people who meet the qualifying criteria.	3 representatives: Councillors D Rooney, P Storey, A High	Four year term
Middlesbrough-Oberhausen Town Twinning	To promote and foster friendship and understanding between the people of Middlesbrough District and those of Oberhausen District, Germany. To encourage visits by individuals and groups to and from the linked towns, and the development of personal contacts, and by so doing to broaden the mutual understanding of the cultural, recreational, educational and commercial activities of the linked towns. To organise fund-raising activities to foster the aims of the Association.	3 representatives: Councillors Dodds, Hill J Walker	Annually
North East Regional Employers' Organisation (NEREO) NEREO Executive	Brings all regional employers together with trade unions to discuss annual pay rise and other work related issues. It also hears re-grading appeals and disputes and provides training. It facilitates special groups meeting and provides a link with national employers.	3 representatives: Executive Member for Environment, Finance and Governance (Portfolio Holder) Councillor B Cooper Councillors D Branson and C Hobson 1 representative: Councillor B Cooper	Annually
North East Regional Joint Health Scrutiny Committee	The Committee will undertake joint scrutiny of NHS bodies, relevant health service providers and commissioners in matters that affect the whole of the North East region.	1 representative: Councillor 1 Vacancy	Annually

JOINT COMMITTEES – COUNCIL APPOINTMENTS 2021/2022

Name of Organisation	Purpose of Body	Appointed	Term of Office
Northumbria Regional Flood Defence Committee (will also be required to sit on The Tees Valley Flood Risk Partnership)	To discharge all of the Environment Agency's regional flood defence functions, as laid down in S106 of the Water Resources Act 1991, except the raising of drainage charges, issuing of levies and the borrowing of money and to report annually to the Agency on its activities.	1 representative: 1 Vacancy	Shared on a 4 year rotation with Stockton Council
Tees Valley Community Foundation – Patron of Trustees	The promotion of any charitable purposes for the benefit of the community in the Tees Valley and its immediate neighbourhood and in particular the advancement of education the protection of good health both mental and physical and the relief of poverty and sickness.	1 representative: Chair of the Council Councillor	Annually
Tees Valley Community Foundation – The Endowment Funds Advisory Board	The promotion of any charitable purposes for the benefit of the community in the Tees Valley and its immediate neighbourhood and in particular the advancement of education the protection of good health both mental and physical and the relief of poverty and sickness.	1 representative: Councillor 1 Vacancy	Annually

MIDDLESBROUGH COUNCIL

**OUTSIDE BODY APPOINTMENTS BY
THE COUNCIL / EXECUTIVE
2021/2022**

Outside Bodies – Council / Executive Appointments 2021/2022

Name of Organisation	Purpose of Body	Appointed by	Term of Office
Middlesbrough Environment City Trust Limited	<p>(a) To advance the education of the public and promote public involvement in all matters concerning environmental sustainability.</p> <p>(b) To preserve, protect and enhance the environment within Middlesbrough.</p>	<p>3 representatives:</p> <p>Councillors (2) (C) Cllr Arundale and Rostron</p> <p>Executive Member for Environment, Finance and Governance Councillor B Cooper</p> <p>Plus one officer to be determined by the Executive Director of Regeneration and Culture</p>	Annually
Middlesbrough Voluntary Development Agency	<p>Charitable Trust - To promote any charitable purposes for the benefit of the community in the local government area of Middlesbrough and its neighbourhood and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness.</p> <p>To promote and organise co-operation in the achievement of the above purposes and to that end bring together in council representatives of the voluntary organisations and statutory authorities within the area.</p>	<p>2 representatives:</p> <p>(1)(E) Cllr Uddin</p> <p>(1) (C) 1 Vacancy</p>	Annually
Standing Advisory Council on Religious Education (SACRE)	To advise the local education authority on such matters connected with religious worship in county schools and the religious education to be given in accordance with the agreed syllabus.	<p>2 representatives</p> <p>(1)(C) Cllr Polano (1) (E) Cllr Wright</p>	Annually

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MIDDLESBROUGH COUNCIL

JOINT COMMITTEE AND OUTSIDE BODY APPOINTMENTS BY EXECUTIVE 2021/2022

Outside Bodies – Executive Appointments 2021/2022

Name of Organisation	Purpose of Body	Representative(s)	Term of Office
JOINT COMMITTEES Executive appoints Executive Members			
Joint Archives Committee	Responsibility for the locating, collecting, preserving, processing and promoting the uses of archives and records as defined in the Local Government (Records) Act 1962.	1 representative: Portfolio Holder Executive Member for Culture, Communities and Education – Councillor Smiles(1) Substitute: Any Executive Member	Annually
Emergency Planning Joint Committee	To discharge emergency planning duties on behalf of the four local authorities in the former Cleveland Council area.	1 representative: Portfolio Holder Executive Member for Regeneration	Annually
Collaborative Procurement Sub-Committee (NEPO)	To improve co-ordination, local purchasing with the object of efficient savings in public expenditure for the benefit of all its members.	Executive Member for Environment, Finance and Governance – Portfolio Holder Councillor B Cooper	Annually
North East Culture Partnership – Board (ANEC)		1 representative: The Mayor	Annually
Resources and Finish Task Group (ANEC)		1 representative: Councillor 1 Vacancy	Annually

Outside Bodies – Executive Appointments 2021/2022

Name of Organisation	Purpose of Body	Representative(s)	Term of Office
OUTSIDE BODIES			
Albert Park Trust	To consider and determine issues relevant to the Albert Park Trust.	3 Executive Members	Annually
Durham Tees Valley Airport Board	To acquire, own, operate, manage, develop, administer and maintain the aerodrome known as Teesside Airport and any extension thereof and addition thereto and to acquire own, operate, control, manage, develop, administer and maintain any other aerodrome wheresoever situated and to provide and maintain facilities and services for air transport and such other services and facilities.	1 representative: Cllr B Cooper Substitute	Annually
Family Placement Panel	To consider matters relating to: The approval of adoptive parents and foster carers The permanent placement of children with substitute families	1 representative 1 Vacancy	Annually
Groundwork North East Tees Valley Advisory Board	To bring about the sustained regeneration, improvement and management of the local environment by developing partnerships which empower people, business and organisations to maximise their impact and contribution to environmental economic and social well-being. (Board appoints trustees to the charity and as directors of the company).	1 representative: Portfolio Holder Executive Member for Environment, Finance and Governance – Councillor B Cooper	Annually
Hustler Trust	To consider and determine issues relevant to the Hustler Trust.	3 Executive Members	Annually

Outside Bodies – Executive Appointments 2021/2022

Name of Organisation	Purpose of Body	Representative(s)	Term of Office
King's Academy Trust Board	The Trust Board will operate as the strategic managers of the King's Academy (South Middlesbrough).	1 representative: Cllr Branson	Annually
Langridge Crescent Initiative Centre Management Committee	To provide an economic base for the Berwick Hills and Park End area and to encourage and generate training and employment opportunities for local people.	1 representative: Ward Member: Cllr Garvey	Annually
Local Government Association	The Association represents all LA's in England and Wales. The Association works with and for member authorities to realise a shared vision of local government that will provide a better future for local people. The Association and committees meet to discuss objectives and progress.	3 representatives: Portfolio Holder The Mayor Majority Group – Councillor Storey Minority Group Leader Cllr High	Annually
North East Strategic Migration Partnership		Executive Member for Culture, Communities and Education – Councillor Smiles	Annually
Nunthorpe & Marton Playing Fields Association – Management Committee	To oversee the running of the various sports which are played at the playing fields, i.e. cricket, squash, football etc. and the social club.	2 representatives: Cllr C Hobson 1 Vacancy Usually Ward Members	Annually
South Tees Hospitals NHS Foundation Trust: Council of Governors	To help ensure that the Trust delivers services which meet the needs of patients, carers, staff and local stakeholders by creating strong links with communities and reflecting patient and public views and interests.	1 representative: Executive Director of Children's Services	Annually

Outside Bodies – Executive Appointments 2021/2022

Name of Organisation	Purpose of Body	Representative(s)	Term of Office
Staying Put Advisory Committee	Representatives of local services and organisations, both statutory and non-statutory involved with older and disabled persons to provide support, guidance and advice for the agency.	4 representatives: Cllrs: Cooper, Thompson and J Walker 1 Vacancy	Annually
Stewart Park Trust	To consider and determine issues relevant to the Albert Park Trust.	3 Executive Members	Annually
Tees Health NHS Continuing Care Review Panels	To develop and implement an integrated approach to the provision of continuing care services for the people of Teesside.	2 representatives: Cllr Coupe and Hellaoui	Annually
Teesside Ability Support Centre (TASC)	Executive committee dealing with financing and activities of the centre	1 representative: Portfolio Holder The Mayor	Annually
Tees Valley Arts Board	To promote, maintain and encourage for the education of the public the development of the whole range of arts activity in the area hitherto known as Cleveland County and its environs.	1 representative: Cllr Goodchild	Annually
Tees Valley Unlimited Leadership Board	The Tees Valley Unlimited Leadership Board consists of key cross-sector leaders with the support and ability to initiate real change	1 representative: The Mayor Substitute Deputy Mayor	Annually

Outside Bodies – Executive Appointments 2021/2022

Name of Organisation	Purpose of Body	Representative(s)	Term of Office
Tennis World	The management committee meets to receive updates on the financial position, activities and initiatives to promote Tennis World.	3 representatives: 2 Councillors Head of Service	Annually
Unity City Academy Trust Board	The Trust Board will operate as the strategic managers of the Unity City Academy (East Middlesbrough)	Director of Education	Annually
COMMUNITY CENTRES AND COMMUNITY HUBS			
The Rainbow and Manor Community Hub		Cllr Branson and S Walker	Annually
Grove Hill Community Hub		Cllrs Higgins and Nugent	Annually
Linthorpe CC		Cllrs Hussain and P Storey	Annually
Meath Street CC		Councillor Cooke and B Cooper	Annually
Neptune Community Hub		Councillor Jones	Annually
Newport Settlement Community Hub		Cllr Cooke Cooper Hellaoui VOTE	Annually
North Ormesby Community Hub		Councillor Waters	Annually
The International Centre Community Hub		Cllr Lewis and Uddin	Annually
Thorntree Community Hub		Cllr Purvis Thompson Wilson VOTE REQUIRED	Annually